

Logo

Your  
Maihi  
and  
Koruru

Ethics  
Framework

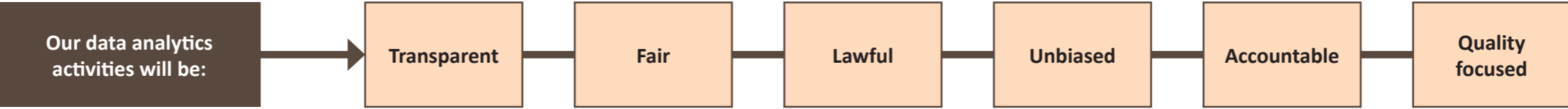
### Our Aspirations

To ethically employ student data analytics in order to support personal academic success, and improve enrolments and retention within the TEO.

To ensure that all use of student data at the TEO are carried out ethically and in accordance with all legal requirements and TEO Policy including Te Tiriti o Waitangi.

### Our Principles

1. The purpose and approach to analysis must be transparent.
2. Quality systems must be in place to ensure accuracy and privacy.
3. Analysis must be human focussed.
4. Bias and discrimination must be identified and managed.
5. Data will be used safely and securely.
6. Analysis will be underpinned by Treaty of Waitangi principles.
7. Governance will be in place ensuring analysis is lawful and ethical.
8. Rules apply around the use of data to evaluate staff.



### We will implement ethical data analytics

<b>Governance Board</b> High level Approvals Advice Monitoring Reporting Management Senior leadership	<b>Administration</b> Receive and maintain request register (management system) Forms Privacy Impact Assessments Privacy by Design Framework	<b>Approval Process</b> Compliance with principles Escalate to data governance board as indicated Conditions set Agreement	<b>Review Process</b> Declined applications and resubmission Feedback Complaints	<b>Data Steward</b> Design report Peer review algorithm Produce report Peer review (quality), bias, security	<b>Administration</b> Maintain register Record report Check conditions (eg, disposal) Monitor handover and conditions etc	<b>Audit and Quality</b> Monitor conditions (eg, retention/publication) Update register Escalate to Board as indicated	<b>Administration</b> Monitor end to end Assist director reporting Monitor and review requests Escalate issues
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