

Tertiary Education Report: Letters for Ministerial appointments to ITP councils – tranches two and three

Date:	1 May 2018	TEC priority:	Medium
Security level:	In Confidence	Report no:	B/18/00227
		Minister's office No:	

ACTION SOUGHT		
	Action sought	Deadline
Hon Chris Hipkins Minister of Education	<p>Note your decision to make appointments to nine tertiary education institute councils was notified to Cabinet at its meeting on 30 April 2018;</p> <p>sign and send:</p> <ul style="list-style-type: none"> letters of appointment; letters notifying the Chairs about the appointments; letters of thanks to outgoing Ministerial appointees; and <p>Note that a draft press release has been provided to your office</p>	At your earliest convenience
<p>Enclosure: Yes</p> <ul style="list-style-type: none"> Appendix A: Draft letters to Ministerial appointees; Appendix B: Draft letters to Chairs; Appendix C: Draft letters to outgoing Ministerial appointees; and Appendix D: Draft media release 	<p>Round Robin: No</p>	

CONTACT FOR TELEPHONE DISCUSSION (IF REQUIRED)			
Name	Position	Telephone	1st contact
Section 9(2)(a)	Manager, Monitoring and Crown Ownership	Section 9(2)(a)	✓
Mike Blanchard	Deputy Chief Executive – Operations	Section 9(2)(a)	

THE FOLLOWING DEPARTMENTS/AGENCIES HAVE SEEN THIS REPORT

DPMC MPI ENZ ERO MBIE MoE MFAT
 MPP MSD NZQA NZTE TEC TPK Treasury

Minister's Office to Complete: Approved Declined
 Noted Needs change
 Seen Overtaken by Events
 See Minister's Notes Withdrawn

Comments:

Recommendations

Hon Chris Hipkins, Minister of Education

It is recommended that you:

1. **note** that your decision to make 19 appointments to nine tertiary education institution councils was notified to Cabinet at its meeting on 30 April 2018;
2. **sign** and **send** the attached letters of appointment for the Ministerial appointees (Appendix A refers); these letters include a declaration and consent form;
3. **sign** and **send** the attached letters notifying the Chairs about the appointments (Appendix B refers);
4. **sign** and **send** the attached letters of thanks to the outgoing Ministerial appointees (Appendix C refers);
5. **note** that a draft media release about the appointments has been provided to your office (Appendix D refers); and
6. **agree** that the TEC release this briefing once a press release announcing the appointments has been made, with information containing personal information (the appendices) withheld.

AGREED / NOT AGREED



Mike Blanchard

Deputy Chief Executive, Operations
Tertiary Education Commission

1 May 2018

Hon Chris Hipkins

Minister of Education

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Purpose

1. This paper provides you with the letters needed to complete the appointments to nine institutes of technology and polytechnic (ITP) councils. It also provides you with letters to notify the Chairs of your decisions, letters of thanks to the outgoing Ministerial appointees, and a draft media release, which includes all three tranches of TEI council appointments you have made this year.

Background

2. The Cabinet meeting of 30 April 2018 will note your intention to make the following appointments:
 - Appoint Ms Geraldine TRAVERS MNZM as Chair of the Eastern Institute of Technology (EIT) council from 1 June 2018 to 30 April 2019, the end of her term as a member.
 - Reappoint Mr Ross MCKELVIE as a council member of the EIT for two years from 1 May 2018 to 30 April 2020.
 - Reappoint Ms Jacoby POULAIN as a member of the EIT council for two years from 1 May 2018 to 30 April 2020.
 - Appoint Ms Wendie HARVEY as a member of the EIT council for two years from 1 June 2018 to 30 April 2020.
 - Reappoint Ms Jane HINDLE as Deputy Chair of NorthTec council from 1 May 2018 to 28 February 2022, to align with her term as a council-appointed member.
 - Appoint Mr Murray BAIN as a member of the NorthTec council for two years from 1 May 2018 to 30 April 2020.
 - Reappoint Mr Vaughan RENNERT as a member and as Deputy Chair of the Open Polytechnic council for two years from 1 May 2018 to 30 April 2020.
 - Appoint Ms Jennifer MOXON as a member of the Open Polytechnic council for two years from 1 May 2018 to 30 April 2020.
 - Appoint Mr Ben VANDERKOLK as Chair of the Universal College of Learning (UCOL) council from 1 May 2018 to 30 April 2021, the end of his term as a member
 - Reappoint Ms Leanne SOUTHEY as a member and appoint her Deputy Chair of the UCOL council for a term of three years from 1 May 2018 to 30 April 2021.
 - Reappoint Ms Pamela JEFFERIES as a member of the UCOL council for one year from 1 May 2018 to 30 April 2019.
 - Appoint Ms Annette MAIN ONZM as a member of the UCOL council for two years from 1 May 2018 to 30 April 2020
 - Appoint Mr Daniel FLEMING as a member of the Western Institute of Technology at Taranaki council for two years from 1 May 2018 to 30 April 2020.

- Reappoint Ms Elizabeth HOPKINS as a member of the Ara Institute of Canterbury council for one year from 1 May 2018 to 30 April 2019.
- Reappoint Mr Paul STEERE as a member of the Nelson Marlborough Institute of Technology (NMIT) council and appoint him as Deputy Chair for two years from 1 May 2018 to 30 April 2020.
- Appoint Ms Tracy JOHNSTON as a member of the NMIT council for two years from 1 May 2018 to 30 April 2020.
- Reappoint Ms Kathy GRANT as a member and as Chair of the Otago Polytechnic council for two years from 1 May 2018 to 30 April 2020.
- Appoint Mr Bill MORAN as a member and as Deputy Chair of the Otago Polytechnic council for two years from 1 May 2018 to 30 April 2020.
- Reappoint Mr Tim WARD as a member and as Deputy Chair of the Southern Institute of Technology council for two years from 1 May 2018 to 30 April 2020.

Letters

3. Letters to the Ministerial appointees are attached for your signature (Appendix A refers). These letters include a declaration and consent form for the purposes of obtaining consent to the appointment, confirmation of eligibility and a declaration of any conflicts of interest.
4. Letters are also attached (Appendix B refers) to notify Chairs of the appointments made to their councils.
5. Letters are attached (Appendix C refers) to thank outgoing Ministerial appointees for their contribution to their institutions.

Media release

6. A draft media release is attached (Appendix D refers) to announce all early-2018 TEI council appointments.

Pages 6-42 withheld under section 9(2)(a)