



# Infosheet: *My Performance ITR* Ngā Kete information product

This infosheet provides industry training organisations funded by us with key information about the new *My Performance – ITR* Ngā Kete information product.

We have developed the *My Performance ITR* information product to support engagement between ITOs and TEC on performance improvement and to make it easier for ITOs to check their performance.

## ***My Performance ITR* is part of the growing suite of performance tools**

You can access *My Performance ITR* via Ngā Kete. *My Performance ITR* will support engagement between you and us on performance improvement by:

- › ensuring that we are looking at the same information
- › allowing you to see your performance calculated at a granular level, and
- › making it easy for you to ensure data accuracy for reporting.

We are increasingly sharing data through Ngā Kete to ensure we have a common view of delivery and performance, and to make it easier for everyone to learn from the data we collect. Over time we will phase out other ways of providing data.

## **You can use *My Performance ITR* to explore and gain insights into your performance**

You can access and explore all the ITR data used to calculate EPIs. The information product reflects credit achievement, cohort-based programme completion and first year apprentice retention.

*My Performance ITR* allows you to explore your EPI performance by:

- › reporting year and over time
- › programme groups and individual programmes
- › individual learners
- › learner demographics (age, gender and ethnicity)
- › learner type
- › cohort groups: industry training levels 1-3 and 4-7, and apprenticeships, and
- › individual NZQF levels.



## Monitoring your educational performance

We will use this information product as part of monitoring and assessing your educational performance.

When you discuss your educational performance with us, our analysis will be based on *My Performance ITR*.

## How to get the most value from our information products

Access to our information products is via Ngā Kete. The information products will be the only way to access your commitments, performance, and delivery data. Please refer to <http://services.education.govt.nz/education-sector-logon/access/tertiary-sector> on how to update your education sector logon to gain access to Ngā Kete.

We recommend you familiarise yourself with your EPI data in the *My Performance ITR* information product. The information product will always hold the latest data you have submitted into the ITR and reported to NZQA. When you submit data related to EPIs, the data in the information product refreshes overnight.

*My Performance ITR* focuses on EPIs. It is intended for use alongside our other Ngā Kete information products.

## Questions?

If you need help with accessing *My Performance ITR*, please contact the Sector Helpdesk:

- › Email: [sectorhelpdesk@tec.govt.nz](mailto:sectorhelpdesk@tec.govt.nz)
- › Freephone: 0800 601 301
- › Phone: +64 4 462 5201



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