



## **Māori and Pasifika Trades Training Tools Grant Information for Applicants**

Before you complete the Māori and Pasifika Trades Training (MPTT) Tools Grant Application form, you must read the following information carefully.

### **What is the purpose of the MPTT tools grant?**

The MPTT initiative seeks to increase Māori and Pasifika access to vocational training so trainees can gain the skills and qualifications necessary to enter a New Zealand Apprenticeship (NZA) or an equivalent career in a trades industry. The tools grant provides \$1000 to subsidise the cost of tools needed for your training.

### **Who is eligible for the tools grant?**

To be eligible for the MPTT tools grant you must:

1. Be either
  - a) a New Zealand Apprentice, or
  - b) be enrolled in a level 4 apprentice-equivalent (such as a managed apprenticeship) qualification of at least 120 credits, where:
    - there is an agreed training arrangement between– you (the trainee), the TEO and your employer, and
    - you are employed in the industry for which you are training (for example studying carpentry and employed in the building industry), and
    - you are enrolled in a level 4 trades qualification, or
  - c) be enrolled in a level 3 or 4 industry trade qualification approved by the TEC where:
    - there is an agreed training agreement between – you (the trainee), and your employer, and
    - be enrolled with an Industry Training Organisation (ITO)
2. have previously participated in MPTT training approved by the TEC, and
3. have not previously received any government funding for tools (for example Apprentice Reboot).

You must also complete and sign the [MPTT Tools Grant Application form](#), including the declaration that the grant will be used towards the cost of tools related to your training. Please note that the MPTT Tools Grant is limited to eligible learners and this information is for 2017 only.

### **When can I apply for a tools grant?**

If you meet the eligibility criteria above, you can apply right now. You can apply for a tools grant from date you complete or leave your MPTT course. You must apply within 18 months of completing or leaving your MPTT pre-trades training.

### **Where do I send my application?**

Send your completed form to the education provider that manages the tools grants for your MPTT consortium. Contact your provider or MPTT consortium to get the email, fax or postal address details.

### **What happens to my application?**

Your eligibility for the MPTT tools grant will be checked by the education provider administering the tools grant and the Tertiary Education Commission (TEC). Once your eligibility is confirmed, the TEC will pay your education provider who will then pay you. Payments may take four to eight weeks.

### **GST and tax**

The MPTT tools grant payment is tax-free which means there is no income tax or GST to pay, even if you are registered for GST.

### **Retain receipts**

You are expected to retain receipts for tools related to your training, or other evidence of the grant having been spent on tools, for at least one year after receiving a MPTT tools grant.

### **Questions**

If you have any questions about whether you are eligible for the MPTT tools grant, you should contact the TEC's Sector Helpdesk on Freephone 0800 601 301 or email: [sectorhelpdesk@tec.govt.nz](mailto:sectorhelpdesk@tec.govt.nz).

If you have any questions about your eligibility or payment, please contact the provider handling tools grants for your MPTT consortia.

### **Complete your application carefully**

You must use the [MPTT Tools Grant Application form](#) available on the [TEC's website](#). Check your National Student Number (NSN) and bank account details are correct and all sections of the form have been fully completed. Attach a deposit slip or other verification of your bank account number. Incorrect or incomplete information will result in delays to your payment.