



Information for tertiary education organisations (TEOs) Tahatū Career Navigator: Updating the KIS button image on your website and linking your qualifications to Tahatū

[Tahatū Career Navigator](#), TEC's new career planning website, is now available for all New Zealanders. The careers.govt.nz website will be retired on 3 December 2025.

What this infosheet contains

This infosheet provides TEOs with the information you need to:

- replace your current Key Information for Students (KIS) button image on your website
- update your KIS button url address to ensure your qualifications link across to Tahatū Career Navigator.

We're here to help

If you need help making these updates to your website, please reach out to the TEC Customer Contact Team on 0800 601 301 or email customerservice@tec.govt.nz.

What you need to do before 3 December 2025

Replace the careers.govt.nz KIS button image on your website

You'll need to replace your current careers.govt.nz KIS button image with the new Tahatū qualifications data button image.

Follow these steps to replace your KIS button image

1. **Upload** a new purple Tahatū button image to your website file area. You have a choice of four image sizes, each with two file types (jpg or png) as set out below – select the one that suits the button size and shape dimensions you currently have on your website.

Image Size	File Type - jpg	File Type - png
160 x 600	160x600.jpg	160x600.png
200 x 200	200x200.jpg	200x200.png
300 x 250	300x250.jpg	300x250.png
728 x 90	728x90.jpg	728x90.png

2. **Replace** your current blue KIS button image with the new purple button image you have uploaded to your website file area.

The diagram below shows what your current KIS button image currently looks like, and what it should look like after you've replaced it with the Tahatū button image.



Update your KIS button url address so your qualifications connect to Tahatū

Important: Update your KIS button url address before 3 December 2025

To ensure your learners continue to be directed to your qualifications, please update your KIS button url address from careers.govt.nz to Tahatū Career Navigator before 3 December 2025 using the instructions below.

After 3 December, KIS buttons will redirect to a general guide page on Tahatū if you haven't updated the url address from careers.govt.nz to Tahatū Career Navigator.

From the end of February 2026, they'll redirect to the Tahatū homepage, not the study and training guide.

Act now to keep your learners on the right path to your qualifications.

Follow these steps to update your KIS button url address

3. **Update** the url address replacing 'www.careers' with 'tahatu' as per the example below:

Old url: <https://www.careers.govt.nz/qualifications/view/AU0011/7001>

New url: <https://tahatu.govt.nz/qualifications/view/AU0011/7001>

4. **Ensure** you retain your own unique TEO provider code and qualification code in the url address. These codes will remain the same and should NOT be changed.

The above example uses provider code AU0011 and qualification code 7001.

5. **Check** the website or IT system your organisation uses – different TEOs have their own system set up for how their KIS button connects to the url address. Please liaise with your IT or web team to help you with this.

Reach out if you need help

If you need help making these updates to your website, please reach out to the TEC Customer Contact Team on 0800 601 301 or email customerservice@tec.govt.nz. They'll put you in touch with one of our team who can help you.

Also refer to the TEO information page on our TEC website:

<https://www.tec.govt.nz/strategic-initiatives/careers-system/tahatu-career-navigator/information-for-teos>