

**Tertiary Education  
Commission**  
Te Amorangi Mātauranga Matua



# SDR transition, registers and the March Indicative

Meeting Date: 12 February 2025



# Karakia timatanga

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atākura  
He tio, he huka, he hauhū  
Tihei mauri ora!

*Get ready for the westerly  
and be prepared for the southerly.  
It will be icy cold inland,  
and icy cold on the shore.  
May the dawn rise red-tipped on ice,  
on snow, on frost.*

# Housekeeping

- Today's session will be recorded
- Cameras and microphones switched off
- If you have any questions, please type them into the meeting chat. We'll either answer as we go, respond directly into the chat or during question time
- A recording will be made available after the session

# Contents

1. Key dates
2. SDR transition- what's changing and not changing
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# **Key dates – DXP Ngā Kete**

**February transition, Indicative  
Return (IND) and April SDR**

# Key Dates

	Up to Thursday 20 February 9.00pm	Thursday 20 February 9.00pm to end of day Monday 24 February	Tuesday 25 February 9.00am
STEO	Continue to update registers and process trial SDR uploads (for the April SDR)	STEO is shutdown and the STEO icon is removed from TEC website	
DXP Ngā Kete	Continue to use for commitments, Other Fund Actuals and document sharing.	Access to DXP Ngā Kete is disabled	Access to DXP Ngā Kete is restored with the new registers, SDR and the ability to view historical/archived documents



# Key Dates 2025 Indicative Return

- 1 March 2025 Extract date for the Indicative Return (IND)
- 1 March 2025 IND Round opens
- 6 March 2025 IND Round closes



# Key Dates 2025 April SDR

- 11 April 2025                      Extract date for the April 2025 SDR
- 14 April 2025                      SDR Round opens
- 29 April 2025                      SDR Round closes





# SDR Transition

DXP Ngā Kete

# Changes to SDR

- New look and feel and CSV file format
- Name of the CSVs files (see TEC website)
- New fields and changed validation rules (documented on page 8 in the data specifications)
- Ethnicity and Iwi codes align with NZ Stats
- Post codes align with NZ Post
- New SDR API submission option directly from SMS system (talk to your vendor)



# Changes to Courses

- Course fee allow two decimal places
- Automated approval of total course cost (course tuition fees and Compulsory Course Cost (CCCost) if it is within the AMFM tolerance in the year.
  - Excluding micro-credentials and training scheme



# SDR guidance

SDR guidance moves to the TEC website with a new page called SDR resources which includes:

- Data specifications
- Additional guidance for SDR submitters
- Course classification codes
- Generic enrolment form 2025 v2 (updated with learner IRD number)

Note: SDR Information will no longer be held on the MoE website.



# What's the same

- The requirement to submit IND and SDR returns
- The basic steps to upload a IND and SDR
- The three files for IND and the five files for SDR
- The end to end process including how to resolve validation errors and summary reports, EFTs forecasting and Workforce Questionnaire (WFQ)
- Qualifications and delivery site registers requirements – no change



# DXP Ngā Kete Demo

- Registers – Course, Qualifications and Delivery sites
- IND & SDR return

# Next Steps

# Summary of key dates

Dates	What's happening
20 February 2025 (9pm)	STEO access removed
20 February 9.00pm to end of day 24 February	DXP Ngā Kete unavailable Migration of all registers and SDR data to DXP Ngā Kete
<b>25 February 2025 (9am)</b>	<b>SDR live in DXP Ngā Kete</b>
1 – 6 March	March Indicative (IND) 2025
14 - 29 April	April 2025 SDR



# Upcoming Webinars

Date	Topic
27 November 2024	SDR transition to DXP Ngā Kete Overview (this is today 😊)
12 February 2025	SDR transition, registers and the March IND
19 March 2025	Preparing for the April 2025 SDR
23 April 2025	April 2025 SDR Questions and Answers
Mid-May 2025 (Placeholder)	August SDR – Updates to the ‘Data Specifications for SDR v1.1’





# Karakia Whakamutunga

Kia whakairia te tapu  
Kia wātea ai te ara  
Kia turuki whakataha ai  
Kia turuki whakataha ai  
Haumi e, Hui e, Tāiki e!

Restrictions are moved aside  
So the pathways is clear  
To return to everyday activities

