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| Data specification  for Single Data Return  Version 2.0  Released: 12 May 2025 |

Contents



Section heading

[Contents 2](#_Toc197681292)

[Introduction 3](#_Toc197681293)

[Document purpose 3](#_Toc197681294)

[Associated documents 3](#_Toc197681295)

[Data specifications 4](#_Toc197681296)

[Learner 4](#_Toc197681297)

[Course register 15](#_Toc197681298)

[Course enrolment 22](#_Toc197681299)

[Course completion 38](#_Toc197681300)

[Qualification completion 43](#_Toc197681301)

[Appendix A: Data classifications 46](#_Toc197681302)

[Appendix B: Version 2.0 changes 47](#_Toc197681303)

[Structural changes to the data specification 47](#_Toc197681304)

[Data field specification changes 47](#_Toc197681305)

[Validation rule changes 50](#_Toc197681306)

[Appendix C: Validation rules for SDR and IND submissions 51](#_Toc197681307)

# Introduction



Section heading

## Document purpose

This document is for tertiary education organisations (TEOs) delivering provider-based learning reporting via the Single Data Return (SDR). It specifies the:

* data that the Tertiary Education Commission (TEC) requires when you report actual delivery via SDR and Indicative Return (IND) data submissions on our Data Exchange Platform (DXP Ngā Kete)
* validation rules that will be applied.

This specification is split across the five files that make up the returns and also includes three appendices:

* **Appendix A:** A list of the data standards and classifications used in the data submissions with links to the source of each classification where relevant.
* **Appendix B:** A summary of changes for the latest release
* **Appendix C:** A full list of validation rules that apply to the SDR and the IND, and the related enrolment type.

This document does not include information about the data reported outside the SDR (e.g., other funds such as the Workforce Questionnaire and Commitments).

## Associated documents

This data specification should be read in conjunction with:

1. [Data Classification Appendices](https://www.tec.govt.nz/funding/funding-and-performance/reporting/sdr): Provides the lists of values for each data classification referred to in this data specification.
2. [Process Overview and Guidance for the SDR](https://www.tec.govt.nz/funding/funding-and-performance/reporting/sdr): This document contains information about the requirement to submit data and the end-to end-SDR process.
3. [DXP Ngā Kete user guides](https://dxp-ngakete.tec.govt.nz/user-guides): Step-by-step instructions to verify and submit SDR and IND data.

# Data specifications

## Learner

| **Field Title** | **Description** | **Field specification** | **Validation** |
| --- | --- | --- | --- |
| Provider Code | The code assigned by the Ministry of Education to uniquely identify each TEO. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Enter the value specific for your organisation.  This field is mandatory. | **Error:**  100: Provider Code is not on provider list  748: Provider Code is blank |
| Student Identification Code | A code which uniquely identifies the learner within each TEO. The student ID must remain constant for the learner throughout their enrolment history at your organisation. | **Length:** 10  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** Thisnumber must be the unique value generated by each TEO.  This field is mandatory. | **Error:**  002: Student Identification Code is not unique in Learner Data Submission  005: Student Identification Code is blank |
| Gender | A code to identify the gender of a learner. | **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **M** | Male | | **F** | Female | | **D** | Another gender |   This field is mandatory. | **Error:**  101: Gender is not M or F or D  254: Gender reported does not match Gender on NSI  773: Gender is blank |
| Date of Birth | The day, month, and year of birth of the learner. | **Type:** Date  **Type of enrolment:** B, C, D  **Guidance:** DD/MM/YYYY.  This field is mandatory. | **Error:**  102: Date of Birth is blank  154: Date of Birth reported does not match Date of Birth on NSI  408: Age is less than 5 or greater than 100  719: Date of Birth format is invalid  **Warning:**  409: Age is less than 15 or greater than 70 (will be applied to all returns) |
| Total Fee for Domestic Student | The total fee for an individual learner is a sum of the following components that a domestic learner is charged for the whole year.   1. Tuition fees 2. Compulsory course cost fees, and 3. Student services fees (and any other compulsory fees).   **Note:** The tuition fee charged to an international fee-paying learner must be reported to the Tuition Fee Paid by International Fee-Paying Student field. | **Type:** Numeric (8,2)  **Type of enrolment:** B, C, D  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  The value should be updated if it changes, such as when courses are added or withdrawn. | **Error:**  733: Total fee for domestic student must be blank or zero if the student has no domestic enrolments  734: Total fee for domestic student is not numeric  735: Total fee for domestic student is less than 0 |
| Name ID Code | The first four characters of a learner’s surname plus initial of first legal name.  If the learner does not have a first name, use the first five characters for the surname.  **Note:** The NAMEID Code must match the equivalent NAMEID Code from the main name or an alternative name on the National Student Index (NSI). | **Length:** 5  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** The value is generated by your organisation from the learner’s name. The NAMEID Code is generated from the first four characters of the surname and the first initial of forename 1.  Characters must be capitalised. If the surname is less than 4 characters, then blanks must be inserted before forename initial. The initial must be in the fifth position - e.g.,  LEE A for Andrew Lee  VAN M for Michael van der Hum  DE WP for Peter de Wittering  KHSID for Khsithesh Devi  O’COB for Brian O’Connor  This field is mandatory. | **Error:**  114: NAMEID Code is blank  256: NAMEID Code reported does not match NAMEID Code from NSI |
| Main Activity at 1 October in Year Prior to Formal Enrolment | The main activity or occupation for the learner on 1 October of the year prior to enrolling as a Type D student at your organisation. This field is not required to be changed upon re-enrolment if the duration between the end of the previous enrolment and the re-enrolment is 12 months or less. If a learner returns to the same TEO after not being enrolled for a period of more than 12 months, this field should be updated to reflect the learner’s most recent main activity on 1 October of the year before.  If the learner enrolled for the first time between 1 October and 31 December of the current year, then report the main activity on 1 October of the current year. | **Length:** 2  **Type:** Character  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **01** | Secondary school student | | **02** | Non-employed or beneficiary (excluding retired) | | **03** | Wage or salary worker | | **04** | Self-employed | | **05** | University student | | **06** | Polytechnic student | | **07** | College of Education student | | **08** | House person or retired | | **09** | Overseas (irrespective of occupation) | | **11** | Private Training Establishment student | | **12** | Wānanga student |   **Note:** The classification of ’99 – other’ has been removed and may only be used historically. | **Error:**  108: First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is not 01, 02, 03, 04, 08, 09  150: Main Activity at 1 October in Year Prior to Formal Enrolment is not valid |
| First Year of Tertiary Education | The year in which a learner first enrolled in any “quality assured” qualification:  at a TEO in New Zealand or overseas, or  in the Foundation Year at the University of the South Pacific, or  at a registered Private Training Establishment.  Enrolment in STAR, community, or other non-formal education does not count for first year purposes. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the year in the format YYYY - e.g., 2023.  This field is mandatory if the learner is a New Zealand or Australian citizen or resident. | **Error:**  117: First Year of Tertiary Education is greater than the current year  397: First Year of Tertiary Education puts learner at age less than 5 or greater than 100 (calculated from Date of Birth)  576: First Year of Tertiary Education cannot be blank or 9999 if Country of Citizenship is NZL, AUS, or Residential Status or Australian Residential Status is Y  **Warning:**  106: First Year of Tertiary Education is less than 1930  398: First Year of Tertiary Education must be equal to Last Year at Secondary School or Last Year at Secondary School plus 1 when Main Activity at 1 October in Year Prior to Formal Enrolment equals 01  399: First Year of Tertiary Education puts learner at age less than 15 or greater than 70 (calculated from Date of Birth)  572: First Year of Tertiary Education is blank or 9999 |
| Disability Services Accessed Indicator | A code to indicate whether a student has accessed disability services | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Disability services accessed. | | **2** | Disability services not accessed. |   This field is mandatory. | **Error:**  358: Disability Services Accessed Indicator field is not 1 or 2 |
| Last Secondary School Attended | A code to identify the last secondary school attended by the learner. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Select a value from the secondary school codes classification.  The Secondary School Codes are available at the Education Counts website - [Secondary School Codes](https://www.educationcounts.govt.nz/directories/list-of-nz-schools). They are also listed in the DXP Data Classifications Appendices. | **Error:**  112: Last Secondary School Attended is not in classification  115: First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Last Secondary School Attended is 1040 (i.e., “not known”)  119: First Year of Tertiary Education is current year and Last Secondary School Attended is blank  **Warning:**  118: First Year of Tertiary Education is current year and Last Secondary School Attended is 1040 (i.e., “not known”) |
| Last Year at Secondary School | The year in which the learner finished their secondary school education. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the year in the format YYYY - e.g., 2023. | **Error:**  113: Last Year at Secondary School is less than year of birth +5 or greater than current year  116: First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Last Year at Secondary School is blank  **Warning:**  120: First Year of Tertiary Education is current year and Last Year at Secondary School is blank  539: Last Year at Secondary School is not blank and Last Secondary School Attended is 997, (i.e., “Never attended a secondary school") |
| Highest Secondary School Qualification | A code to show the highest secondary school qualification attained by the learner. | **Length:** 2  **Type:** Character  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **00** | No formal secondary school qualification | | **11** | 14 or more credits at any level | | **12** | NCEA Level 1 or School Certificate | | **13** | NCEA Level 2 or 6th Form Certificate | | **14** | University Entrance | | **15** | NCEA Level 3 or Bursary or Scholarship | | **09** | Overseas qualification (incl. International Baccalaureate & Cambridge Exams) | | **98** | Other | | **99** | Not known |   This field is mandatory. | **Error:**  741: Highest Secondary School is blank  133: Highest Secondary School Qualification code is not on classification list  136: First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Highest Secondary School Qualification is 99  546: Highest Secondary School Qualification is not valid for return year  **Warning:**  134: Highest Secondary School Qualification equals 99 |
| Country of Citizenship | The country of citizenship of a learner. | **Length:** 3  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** Select a value country of citizenship classification. Refer to the DXP Data Classifications Appendices.  **Note:** 999 is valid for Type B and C students  This field is mandatory. | **Type C and D Students**  **Error:**  121: Country of Citizenship is blank  545: Country of Citizenship code is not valid for reporting year  **Type D students only**  159: Citizenship or resident status reported does not match resident status on NSN  597: Country of Citizenship code cannot be ‘999’ – not stated |
| Expectation to Complete a Qualification this year | Identifies whether the learner expects to be eligible for the award of a qualification in this academic year. | **Length:** 1  **Type:** Character  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **Y** | Yes, the student expects to be eligible for the award of a qualification this academic year or next if their current enrolment spans the end of an academic year. | | **N** | No, the student doesn’t expect to be eligible for the award of a qualification this academic year or next if their current enrolment spans the end of an academic year. |   This field is mandatory. | **Error:**  130: Expectation to Complete a Qualification this year is not **Y** or **N**  772: Expectation to Complete a Qualification this year is blank |
| Iwi Affiliation | A code to indicate the iwi affiliation of a learner. If a learner has more than one affiliation, then up to six Iwi can be recorded. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value or values from the Statistics NZ Iwi and iwi-related groups statistical classification V2.1.0.  Separate each iwi reported with a semicolon (;).  Where the ethnic group is “211” a value must be submitted for type C & D learners. A value is voluntary for type B.  The Iwi classification is available at NZ Statistics - [Iwi and iwi-related groups statistical classificationV2.1.0](https://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/uH9AkXTnTlq40DHG). They are also listed in the DXP Data Classifications Appendices. | **Type C and D Students**  **Error:**  143: Iwi Affiliation is not valid  588: At least one Iwi Affiliation should be reported where ethnic group is identified as "211" (i.e., Māori) and first year is current year  **Warning:**  739: Iwi Affiliation contains duplicate values  **Type B Students**  **Warning:**  359: Iwi Affiliation is not valid |
| National Student Number | A number which uniquely identifies the learner. The NSN must remain constant for the learner throughout their enrolment at your or any other organisation. The NSN reported in the Learner file must match the NSN used for other collections (e.g., Course Enrolment).  The NSN is part of the NSI database system maintained by the Ministry of Education. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Thisnumber must be the value generated by the National Student Index (NSI) for the learner.  This field is mandatory. | **Type B, C, D students**  **Error:**  151: National Student Number reported is invalid or does not exist in NSI  152: National Student Number reported is not unique in the Learner Data Submission and is assigned to another learner  153: National Student Number is invalid for reporting, is not a master NSN  742: National Student Number in the Learner Data Submission is blank  **Warning:**  157: National Student Number record status is Inactive in NSI  **Type D students**  **Error:**  156: Student’s name & date of birth AND residential status must be verified for a Type D student |
| Tuition Fee Paid by International Fee Paying Student | The tuition fee charged to an international learner.  For the purposes of the Export Education Levy and the Code of Practice for the Pastoral Care of International Students; ‘international student’ is defined as any learner that is not a ‘domestic student’.  For a definition of ‘domestic student’ refer to the [Fund Finder](https://www.tec.govt.nz/funding/funding-and-performance/funding/fund-finder/?keywords=&tags=&view=tiles&show=25&sort=default) on the TEC website for more information. | **Type:** Numeric (8,2)  **Type of enrolment:** B, C, D  **Guidance:** Enter the New Zealand dollar value with two decimal places, **excluding** GST.  Applies to All ‘**onshore’** international fee-paying learner with learner types B, C or D determined by:  Intramural or Extramural Attendance is 1 or 2 and  Source of Funding is 02  The fee should always exceed the tuition fee charged to a domestic learner. The foreign tuition fee in addition to all the normal domestic tuition costs must also include:  the costs of sale such as agents’ fees and marketing  the cost of the Export Education Levy.  Additional compulsory course costs are not included in the tuition fee.  Tuition fee must be reported on either the Learner File or the Course Register File, **but not on both.** | **Error:**  164: Tuition Fee Paid by International Fee Paying Student is not numeric  362: If the learner is an international fee-paying student, then Tuition Fee Paid by International Fee Paying Student must be > $0 in either Learner OR Course Register files but not both  363: Tuition Fee Paid by International Fee Paying Student is blank on both Learner and Course Register files  368: Tuition Fee Paid by International Fee Paying Student has been reported on both the Learner and Course Register files  736: Tuition Fee Paid by International Fee Paying Student must be blank or zero if the student has no international enrolments  737: Tuition Fee Paid by International Fee Paying Student is less than 0  **Warning:**  165: Source of funding is 02 and Tuition Fee Paid by International Fee Paying Student <100 and Category of Fees Assessment for International Students for each enrolment is 03 for learner file |
| Maxima Exempt Fee | Student services fee: The maxima exempt fees are compulsory fees for the provision of student services only. | **Type:**Numeric (8,2)  **Type of enrolment:** B, D  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  The value reported should represent the total amount charged in students services fees to a learner.  This field is mandatory. | **Error:**  379: Maxima Exempt Fee (Student Services Fee) is not numeric  743: Maxima Exempt Fee (Student Services Fee) is blank  380: Maxima Exempt Fee (Student Services Fee) is less than 0  **Warning:**  381: Maxima Exempt Fee (Student Services Fee) equals 0 |
| Ethnicity | A code to indicate the ethnicity of a learner. Up to six ethnic codes can be entered in this field. The codes identify the ethnic group or groups to which a learner belongs. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value or values from the Statistics NZ Ethnicity New Zealand Standard Classification 2005V2.1.0.  **Note**: At least one value must be reported.  The Ethnicity classification is available at NZ Statistics – [Ethnicity New Zealand Standard Classification 2005V2.1.0.](https://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/YVqOcFHSlguKkT17) They are also listed in the DXP Data Classifications Appendices.  Separate each ethnicity reported with a semicolon (;)  This field is mandatory for type C & D learners. A value is voluntary for type B learners. | **Type C, D students**  **Error:**  105: Ethnicity is not in the classification list  744: At least one Ethnicity should be reported  403: Ethnicity contains duplicate values  547: Ethnicity is not valid for return year  **Type B students**  **Warning:**  103: Ethnicity is not in the classification list or is blank  548: Ethnicity is not valid for return year |
| Permanent Post Code | The learners’ main location during the 12 months prior to first enrolling at the TEO.  This information would only be updated where the TEO has not had an enrolment at any stage in the last 2 academic years or longer. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the NZ Post Codes classification or use one of the following values:   |  |  | | --- | --- | | 0 | Overseas | | -1 | Not yet known |   Refer to the DXP Data Classifications Appendices or [NZ Posts Address or Postcode Finder.](https://www.nzpost.co.nz/tools/address-postcode-finder)  This field is mandatory. | **Type D students**  **Error:**  556: Permanent Post Code is not Integer  745: Permanent Post Code is blank  558: Permanent Post Code is not a valid Post Code  **Type B, C students**  **Error:**  558: Permanent Post Code is not a valid Post Code |
| Term Post Code | The learner’s current residential location while receiving the learning.  The information would be updated when the details change. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the NZ Post Codes classification or use one of the following values:   |  |  | | --- | --- | | 0 | Overseas | | -1 | Not yet known |   Refer to the DXP Data Classifications Appendices or [NZ Posts Address or Postcode Finder.](https://www.nzpost.co.nz/tools/address-postcode-finder)  This field is mandatory. | **Type D students**  **Error:**  559: Term Post Code is not Integer  746: Term Post Code is blank  561: Term Post Code is not a valid Post Code  **Type B, C students**  **Error:**  561: Term Post Code is not a valid Post Code |
| Disability Status | Indicates the disability status of a learner. This is not required for Trade Academy and Type B learners.  This field is optional for enrolments prior to the April 2025 SDR. After the April SDR this field is compulsory for new enrolments or where a learner changes qualification. | **Type:** Integer  **Type of enrolment:** C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Yes | | **2** | No | | **3** | Prefer not to say | | **9** | (Not stated) Valid for enrolments prior to the April 2025 SDR | | **Error:**  721: Disability Status is invalid |
| Disability Support Needs | Available options to indicate the support a learner requires where they have answered Yes to the Disability Status. | **Type:** Integer  **Type of enrolment:** C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Access to assistive technology (e.g., for reading, writing, communication). | | **2** | Accessible format resources for course content. | | **3** | Mobility and transport (e.g., navigator support to help movement around campus, mobility carparks, personal emergency evacuation plan). | | **4** | New Zealand Sign Language Interpreter. | | **5** | Support with reading, writing, and communicating in learning sessions, exams, and assessments. | | **6** | Other learning or disability support. | | **7** | No, I do not need support at this time. |   If the Disability Status is Yes, then at least one value must be supplied. Multiple values can be entered, with each separated with a semicolon (;). If Disability Status is No or Prefer not to say, you can optionally supply values. | **Error:**  722: Information for at least one of the disability support needs 1 to 7 must be provided if the disability status is 1  723: When disability support need is 7, other values should not be entered  724: Duplicate values are present in the disability support needs |
| IRD Number | IRD number of the learner. The IRD number enables data matching to support the learner in claiming their Fees Free entitlement. Learners will apply for their Fees Free entitlement via myIR. To match the learner’s data (such as course fees) provided by TEC, Inland Revenue will use the learner’s IRD number. (They will also use NSN and date of birth).  While this field is not mandatory, TEOs are encouraged to provide the learner’s IRD number upon enrolment. If a learner is eligible and their TEO has not reported an IRD number, they will be required to provide additional information via myIR to enable accurate matching. This may require the learner to request additional information from their TEO to confirm their identity with Inland Revenue.  There will be cases where a learner does not have an IRD number at the time of enrolment, you can provide the IRD number in a subsequent SDR submission. There is also an alternative to provide the IRD number on the Qualification Completion file when submitting the learner’s qualification completion details. | **Type:** String  **Length:** 11  **Type of enrolment:** D  **Guidance:** IRD numbersare either eight or nine digits with dashes e.g., 123-456-789. Please enter leading zero in the first box if your IRD number is only 8 digits.  Only provide an IRD number for a who learner who may meet the eligibility criteria for Fees Free at the time of enrolment. In situations where you know the learner is not eligible, you will not need to collect their IRD number. For example, where a learner:   * has received Fees Free entitlement previously (e.g. first-year Fees Free) * is not studying an eligible qualification * does not meet prior study criteria * will not meet residency criteria at the time they are awarded their qualification   We are using Inland Revenue’s checksum code to validate the IRD number. However, we cannot determine if the learner provided an IRD number that does not belong to them. Inland Revenue will work directly with the learner to resolve this situation.  The validation rule will only be triggered if a value is provided in this field. | **Error:**  780: IRD number is invalid |

## Course register

| **Field Title** | Description | **Field specification** | **Validation** |
| --- | --- | --- | --- |
| Provider Code | The code assigned by the Ministry of Education to uniquely identify each TEO. | **Type:** Integer  **Type of enrolment:** N/A  **Guidance:** Enter the value specific for your organisation.  This field is mandatory. | **Error:**  100: Provider Code is not on provider list  748: Provider Code is blank |
| Course Code | The code must be able to uniquely identify a specific course in which a learner is enrolled regardless of the period, location, and year in which it is taught.  The course code should be consistently reported for each course offered by the TEO. | **Length:** 20  **Type:** Alpha-Numeric  **Type of enrolment:** N/A  **Guidance:** The internal code for the course. The code should contain no reference to dates or years in which the course is taught, e.g., “ECON112”.  **Note:** Every unique course in the course enrolment file should appear once, and once only, in the course register file.  This field is mandatory. | **Error:**  008: Course Code is not unique on course register file  036: Course Code is blank  305: Open course change requests for this course code already exist  337: Course code is not on the Course register. (Note: This validation does not run for just Course Register submissions) |
| Course Title | The title of the course as prescribed or published by the TEO. | **Length:** 225  **Type:** Character  **Type of enrolment:** N/A  **Guidance:** The title of the course as determined by the TEO.  This field is mandatory. | **Warning:**  041: Course Title is blank |
| Qualification Code | The Qualification code relating to a quality assured qualification.  The field is used to indicate:  the qualification the learner is currently enrolled in, or  a qualification that has been completed by the learner, or  a qualification for which a course has been approved for funding. | **Length:** 6  **Type of enrolment:** N/A  **Type:** Alpha-Numeric  **Guidance:**  The value should be a six alpha-numeric code as on the SDR Qualifications Register which uniquely identifies a quality assured qualification.  **Non-Formal Education (TEIs only)**  Note that QAC of all non-formal qualification must be one of 90, 91, 97, 99.  For community, continuing, and general education qualifications that are less than or equal to 40 hours of teaching use the Qualification code: G9999 and QAC code must be one of 90, 97, 99.  For community, continuing, and general education qualifications that are greater than 40 hours of teaching use the Qualification code built on this model:  Model: GFFSSX – Example: G48017  (where G is community; FF is field of study; SS is sub-field; X is digit 0-9)  **Note:** Non-Formal Education is not required to be reported in the Qualification Completion file.  This field is mandatory. | **Error:**  010: Qualification Code is not listed on SDR Qualifications Register  017: Qualification code cannot be blank  **Warning:**  012: Qualification Code in Course Register is not approved for funding |
| Course Classification | A four-character code to uniquely group courses into subject classifications. | **Type:** Numeric (3,1)  **Type of enrolment:** N/A  **Guidance:** Select a value from course classifications.  This field is mandatory.  Course Classification is available at the TEC - [Course Classification](https://www.tec.govt.nz/assets/Publications-and-others/2024-Delivery-Classification-Guide.pdf). They are also listed in the DXP Data Classifications appendices. | **Error:**  021: Course Classification is not a valid classification code  348: Course Classification is not the same as TEC course register for this course  749: Course Classification is blank  622: Course Classification is not valid classification code for the reporting year.  700: CLASS 42.0 is not a valid classification code prior to 2024. |
| NZSCED Field of Study | Field of study classification of courses and qualifications. | **Length:** 6  **Type:** Character  **Type of enrolment:** N/A  **Guidance:** Select a value from the NZSCED classification.  This field is mandatory.  The NZSCED is available at Education Counts – [New Zealand Standard Classification of Education (NZSCED)](https://www.educationcounts.govt.nz/data-services/code-sets-and-classifications/new_zealand_standard_classification_of_education_nzsced). They are also listed in the DXP Data Classifications Appendices. | **Error:**  022: NZSCED Field of Study is not valid  023: NZSCED Field of Study is blank  353: NZSCED Field of Study is not same as on TEC course register for this course |
| Level on the NZ Qualifications and Credentials Framework | The level of credits on the NZ Qualifications and Credentials Framework contained in a course or paper contributing to a qualification registered on the NZQCF. | **Type:** Integer  **Type of enrolment:** N/A  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Level 1 – Certificates | | **2** | Level 2 – Certificates | | **3** | Level 3 – Certificates | | **4** | Level 4 – Certificates | | **5** | Level 5 – Certificates / Diplomas | | **6** | Level 6 – Certificates / Diplomas | | **7** | Level 7 – Bachelor’s degrees, Graduate Certificates/Diplomas, Certificates/Diplomas | | **8** | Level 8 – Bachelor’s with honours degrees, Postgraduate Certificates/Diplomas | | **9** | Level 9 – Master’s Degrees | | **0** | Level 10 – Doctoral Degree |   This field is mandatory. | **Error:**  054: Level on the NZQCF is not valid  750: Level on the NZQCF is blank  598: Level on the NZQCF must be 8 or 9 when PBRF value is L or M  599: Level on the NZQCF must be 0 when PBRF value is C or D |
| Credit | The number of credits on the NZ Qualifications and Credentials Framework contained in a course or paper contributing to a qualification registered on the NZQCF. | **Type:** Integer  **Type of enrolment:** N/A  **Guidance:**  Enter a value between 0 and 240 inclusive.  This field is mandatory. | **Error:**  044: Credit value is blank  751: Credit value is less than 0  752: Credit value is greater than 240  573: Credit value must be an integer  **Warning:**  055: Credit value is greater than 120 |
| Funding Category | The code to uniquely identify funding categories.  **Note:** TEOs are to use the normal funding rates for courses funded under Youth Guarantee and Trade Academies. | **Length:** 2  **Type:** Alpha-Numeric  **Type of enrolment:** N/A  **Guidance:** Select a value from the funding categories classification.  This field is mandatory.  Refer to the DXP Data Classifications Appendices. | **Error:**  025: Funding Category is not a valid category code  753: Funding Category is blank  026: Funding Category is not valid for Course Classification |
| Course EFTS Factor | The proportion of the total EFTS value set for the qualification that the course is deemed to represent. | **Type:** Numeric (1,4)  **Type of enrolment:** N/A  **Guidance: Guidance:** The value is expressed as a decimal rounded to four decimal places – e.g., 0.125.  This field is mandatory. | **Error:**  045: Course EFTS Factor is blank  754: Course EFTS Factor is zero  357: Course EFTS Factor is not same as TEC course register for this course **Warning:**  049: Course EFTS Factor is 0 or greater than 1.0000  058: Course EFTS Factor is greater than course EFTS value for the course in qualification register |
| Course Tuition Fee | The standard fee that domestic learners normally pay for tuition and costs associated with enrolment in a course.  **Note:** The validations for Annual Maximum Fee Movement and benchmark fee are assessed by TEC Customer Contact Group when the course changes are assessed. | **Type:** Numeric (8,2)  **Type of enrolment:** N/A  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  This field is mandatory. | **Error:**  155: Course Tuition Fee is not numeric  755: Course Tuition Fee is blank  354: Course Tuition Fee is less than 0  **Warning:**  355: Course Tuition Fee is equal to 0 |
| PBRF Eligible Course Indicator | Indicates courses that are eligible for Performance Based Research Fund (PBRF) i.e., they are wholly research based and meet TEC’s PBRF policy guidelines, which are detailed on web page via the following link:  [Performance Based Research Fund](https://www.tec.govt.nz/funding/funding-and-performance/funding/fund-finder/performance-based-research-fund/)  Distinction is made in this field between Master’s or Doctorate courses and part-time courses. | **Length:** 1  **Type:** Character  **Type of enrolment:** N/A  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **M** | Masters (greater than 0.75 EFTS) | | **D** | Doctorate (greater than 0.75 EFTS) | | **L** | Part-time Masters | | **C** | Part-time Doctorate | | **X** | Not PBRF Eligible |   This field is mandatory. | **Error:**  367: PBRF Eligible Course Indicator contains a value other than C, D, L, M, or X  756: PBRF Eligible Course Indicator is blank |
| Tuition fee paid by international fee paying student | The tuition fee charged to an international learner.  For the purposes of the Export Education Levy and the Code of Practice for the Pastoral Care of International Students; ‘international student’ is defined as any learner that is not a ‘domestic student’.  For a definition of ‘domestic student’ refer to the [Fund Finder](https://www.tec.govt.nz/funding/funding-and-performance/funding/fund-finder/?keywords=&tags=&view=tiles&show=25&sort=default) on the TEC website for more information. | **Type:** Numeric (8,2)  **Type of enrolment:** B, C, D  **Guidance:** Enter the New Zealand dollar value with two decimal places, **excluding** GST.  Applies to All ‘onshore’ international fee-paying learner with learner types B, C or D determined by:  Intramural or Extramural Attendance is 1 or 2 and  Source of Funding is 02  The fee should always exceed the tuition fee charged to a domestic learner. The foreign tuition fee in addition to all the normal domestic tuition costs must also include:  the costs of sale such as agents’ fees and marketing  the cost of the Export Education Levy.  Additional compulsory course costs are not included in the tuition fee.  Tuition fee must be reported on either the Learner File or the Course Register File, **but not on both.** | **Error:**  164: Tuition fee paid by Tuition Fee Paid by International Fee Paying Student is not numeric  738: Tuition Fee Paid by International Fee Paying Student is less than 0  362: If the learner is an international fee-paying student, then Tuition Fee Paid by International Fee Paying Student must be > $0 in either Learner OR Course Register files but not both  **Warning:**  771: Tuition Fee Paid by International Fee Paying Student is less than 100 for course register file |
| Compulsory Course Costs Fee | The compulsory course costs fee that are charged to all learners enrolled in a course, which includes (but are not limited to) any compulsory costs associated with enrolment, examinations (including reporting of credits to the NZQA), field trips, and any compulsory purchase of equipment or books through the TEO.  The compulsory course costs fee excludes any administrative fees or charges (other than tuition fees of compulsory course costs) for additional services that are payable because of the specific circumstances of a learner, which includes (but are not limited to) the following:  reassessment or remarking of examination results  examination relocation fees  fees associated with recognition of prior learning  fees associated with an application for selected entry programmes. | **Type:** Numeric (8,2)  **Type of enrolment:** N/A  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  This field is mandatory. | **Error:**  374: Compulsory Course Costs Fee is not numeric  757: Compulsory Course Costs Fee is blank  375: Compulsory Course Costs Fee is less than 0  **Warning:**  376: Compulsory Course Costs Fee is equal to 0 |
| Course Exemption from AMFM | An indication against any course that has been granted an exemption including the 2% AMFM (Annual Maximum Fee Movement) and professional masters | **Type:** Integer  **Type of enrolment:** N/A  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Course has been granted exemption from AMFM | | **2** | Course has no exemption from AMFM |   The Course will automatically be exempt from AMFM if #5.1 (Adult and Community Education). | **Error:**  774: Course Exemption from AMFM is not a valid value. |
| Discounted Course Tuition Fee | The discounted course tuition fee charged to domestic learners who enrol in the course.  Reporting this value is in line with the 2024 Fee Regulation Settings which allows providers to temporarily reduce fees, while still maintaining potential annual increases under the AMFM.  Refer to [TEC’s website](https://www.tec.govt.nz/news-and-consultations/the-minister-of-education-has-approved-the-2024-funding-determinations-fees-free-and-tuwhitia-delegations-and-fee-regulation-settings/), the [Funding Conditions](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-conditions-by-year/), or the [Gazette notice](https://gazette.govt.nz/notice/id/2023-go2541) for more detail. | **Type:** Numeric (8,2)  **Type of enrolment:** N/A  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  Only use this field if you offer discounted tuition fees for this course to any learner.  Enter the discounted Course Tuition Fee when setting up the course if known. Otherwise leave blank. | **Error:**  701: Discounted Course Tuition Fee is not numeric  702: Discounted Course Tuition Fee less than 0  703: Discounted Course Tuition Fee is greater than the Course Tuition Fee  **Warning:**  704: Discounted Course Tuition Fee is equals 0 |
| Discounted Compulsory Course Costs Fee | The discounted course fee charged to domestic learners who enrol in the course.  Reporting this value is in line with the 2024 Fee Regulation Settings which allows providers to temporarily reduce fees, while still maintaining potential annual increases under the AMFM.  Refer to [TEC’s website](https://www.tec.govt.nz/news-and-consultations/the-minister-of-education-has-approved-the-2024-funding-determinations-fees-free-and-tuwhitia-delegations-and-fee-regulation-settings/), the [Funding Conditions](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-conditions-by-year/), or the [Gazette notice](https://gazette.govt.nz/notice/id/2023-go2541) for more detail. | **Type:** Numeric (8,2)  **Type of enrolment:** N/A  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  Only use this field if you offer discounted compulsory course costs fees for this course to any learner.  Enter the discounted Compulsory Course Cost Fee when setting up the course if known. Otherwise leave blank. | **Error:**  705: Discounted Compulsory Course Costs numeric  706: Discounted Compulsory Course Costs is less than 0  707: Discounted Compulsory Course Costs is greater than the Compulsory Course Costs Fee  **Warning:**  708: Discounted Compulsory Course Costs equals 0 |
| Learning Hours | The learning hours involved in the course. | **Type:** Numeric (6,2)  **Type of enrolment:** N/A  **Guidance:** Enter a value to a maximum of 6 numeric characters, with up to 2 decimal places. The value entered must be between 0-2400.99 inclusive. | **Error:**  781: Learning hours must be between 0 and 2400.99 |
| Volume Research Factor | The Volume of Research Factor (VRF) is associated with the PBRF eligibility and is a multiplier that measures the research content of a course. | **Type:** Numeric (5,4)  **Type of enrolment:** N/A  **Guidance:** Enter a maximum of 5 numeric characters with up to 4 decimal places. The valid VRF range for PBRF eligible courses is defined as follows:   |  |  | | --- | --- | | **M** | Blank or between 0.75 and 1.0 | | **D** | Blank or between 0.0 and 3.0 | | **L** | Blank or between 0.75 and 1.0 | | **C** | Blank or between 0.0 and 3.0 | | **X** | Blank | | **Error:**  782: The Volume of Research Factor must be blank or between 0.75 and 1.0 if PBRF Eligible Course Indicator is L or M  783: The Volume of Research Factor must be blank or between 0.0 and 3.0 if PBRF Eligible Course Indicator is C or D  784: The Volume of Research Factor must be blank if PBRF Eligible Course Indicator is X |

## 

## Course enrolment

| **Field Title** | **Description** | **Field specification** | **Validation** |
| --- | --- | --- | --- |
| Provider Code | The code assigned by the Ministry of Education to uniquely identify each TEO. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Enter the value specific for your organisation.  This field is mandatory. | **Error:**  100: Provider Code is not on provider list  748: Provider Code is blank |
| Student Identification Code | A code which uniquely identifies the learner within each TEO.  The student ID must remain constant for the learner throughout their enrolment history at your organisation. | **Length:** 10  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** The value is generated by each TEO.  This field is mandatory. | **Error:**  001: Student Identification Code in Course Enrolment file is not in Learner file  005: Student Identification Code is blank |
| Qualification Code | Identifies the Qualification code relating to a quality assured qualification indicating the:  qualification the learner is currently enrolled in, or  a qualification that has been completed by a learner, or  a qualification for which a course has been approved for funding. | **Length:** 6  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:**  The value should be a six alpha-numeric code from the SDR Qualifications Register.  **Non-Formal Education (TEIs only)**  Note that Qualification Award Code (QAC) of all non-formal qualification must be one of 90, 91, 97, 99.  For community, continuing, and general education qualifications that are less than or equal to 40 hours of teaching use the Qualification code: G9999 and Qualification Award Code (QAC) must be one of 90, 97, 99.  For community, continuing, and general education qualifications that are greater than 40 hours of teaching use the Qualification code built on this model:  Model: GFFSSX - Example: G48017 (where G is community; FF is field of study; SS is sub-field; X is digit 0-9)  **Note:** Non-Formal Education is not required to be reported in the Qualification Completion file.  This field is mandatory. | **Error:**  006: Qualification Code is missing in Course Enrolment Data Submission  010: Qualification Code is not listed in SDR Qualifications Register  014: Qualification Code in Course Enrolment is not approved for funding and Source of Funding is 01, 22, 25, 26, 28, 29, 30, 32 or 37  396: Qualification code cannot be blank  694: Source of Funding is 01, course start date is greater than or equal to 01/01/23 but Qual Level and/or QAC code are not valid for 01  695: Source of Funding is 37, course start date is greater than or equal to 01/01/23 but Qual Level and/or QAC code are not valid for 37  697: Source of Funding is 01, Qual Level must NOT be 1 or 2  698: Source of Funding is 01, or 37 Course Start Year is greater than or equal to 2023 but Qual Level is null |
| Course Code | The internal code for a course in which learners are enrolled.  The code must be able to uniquely identify a specific course in which a learner is enrolled regardless of the period, location, and year in which it is taught.  The course code should be consistently reported for each course offered by the TEO. | **Length:** 20  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:** The internal code for the course. The code should contain no reference to dates or years in which the course is taught, e.g., “ECON112”.  **Note:** Every unique course in the course enrolment file should appear once, and once only, in the course register file.  This field is mandatory. | **Error:**  015: Student is enrolled in Course Code more than once with same start date  036: Course Code is blank  037: Course Code is not on course register  335: Enrolments against invalid or deleted course on TEC course register  **Warning:**  009: Student is enrolled in Course Code more than once  043: Student is enrolled in more than 25 courses |
| Course Start Date | The start date of the learner's course(s) in the current or previous academic year.  This date is the officially notified beginning date of instruction and/or structured supervision associated with each learner's course(s) at a tertiary education organisation. | **Type:** Date  **Type of enrolment:** B, C, D  **Guidance:** DD/MM/YYYY  This field is mandatory. | **Error:**  039: Course enrolment start date is before course start date or after course end date on the TEC course register  144: The course start date is prior to date of approval for funding in Qualification when Source of Funding is eligible for funding.  364: Course Start Date is blank  662: Source of Funding is 35 or 36 and course start date is not less than year 2018  710: Date format in Course Start date is invalid.  **Warning:**  109: The year value of course start date is not equal to the return year or the previous year |
| Course End Date | The end date of the learner's course.  This will normally be the officially notified end date of instruction and/or examination associated with a course.  If a course spans the end of the normal academic year, the last date will be for the following year. | **Type:** Date  **Type of enrolment:** B, C, D  **Guidance:** DD/MM/YYYY  This field is mandatory. | **Error:**  138: Course end date is before the course start date  638: Course End Date is blank  711: Date format in Course End Date is invalid  **Warning:**  110: The year value of course end date is not equal to the return year or the next year |
| Student Course Withdrawal Date | The date of withdrawal of a confirmed student enrolment from a course, programme or training scheme otherwise should be left blank.  A “withdrawal” means the withdrawal of a confirmed student enrolment from a course, programme, or training scheme, by notice from the learner to the TEO or because of non-attendance or non-participation by a learner at the TEO for any reason, and whether the learner has been refunded any fees. | **Type:** Date  **Type of enrolment:** B, C, D  **Guidance:** DD/MM/YYYY | **Error:**  139: The course withdrawal date is not between the course start date and course end date if Source of Funding is not 31  639: Date format in Student Course Withdrawal Date is invalid  653: Source of Funding is 31 and Student Course Withdrawal Date is null  688: Source of Funding is 31 and Student Course Withdrawal Date is within 7 days of Corse Start Date and Year is greater than or equal to 2022  **Warning:**  401: Student Course Withdrawal Date is less than or equal to thirty days after the course start date  686: Student Course Withdrawal Date is within 1st month or 10% of course length and Source of Funding is 01, , 22, 26, 28, 29, 30 or 37 and Year is greater than or equal to 2022  689: Source of Funding is 31 and Student Course Withdrawal Date is within 10% of course length and Year is greater than or equal to 2022 |
| Category of Fees Assessment for International Students for each enrolment | The code to identify the category of fees assessment for international students.  International students are those not classified as NZL or AUS in the Country of Citizenship field (Learner Data Submission), or Y in the Residential Status field, except if Residential Status is Y or Country of Citizenship is AUS and Intramural or Extramural Attendance field is resident overseas. | **Length:** 2  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **00** | (zero zero) Domestic Student\*1 | | **01** | NZAID student | | **03** | International Fee-Paying Student (including people on current work visa) | | **04** | Student on a recognised exchange scheme | | **08** | Diplomatic staff or family, persons associated with Antarctic programme | | **09** | International On-Shore PhD student \*2 | | **12** | International student doing ITO off-job training | | **13** | Refugee or protected person, yet to be granted a resident visa; the immediate family, also without a resident visa, of a person with refugee or protected person status; and those who have made a claim to be recognised as a refugee or protected person | | **14** | 2021 Resident Visa pathway, children aged 25 years or under on 1 January 2022 and residing in New Zealand, of a parent on an eligible work visa for the 2021 Resident Visa |   **\*1** The Category of Fees Assessment for International Students for each enrolment field will:  Always be 00 (zero zero) for New Zealand citizens (Country of Citizenship is NZL);  Be 00 for the following students if they are residing in New Zealand (Intramural or Extramural Attendance is 1 or 2):   * + Students holding New Zealand resident status (Residential Status is ‘Y’),   + Australian citizens (Country of Citizenship is AUS),   + Students holding a current Australian permanent resident visa (Australian Residential Status is ‘Y’).   Be 00 for the following students if they are intramural and residing overseas (Intramural or Extramural Attendance is 4) and the students must be studying at Level 7 or above in a country they are not familiar with:   * + Students holding New Zealand resident status (Residential Status is ‘Y’),   + Australian citizens (Country of Citizenship is AUS),   + Students holding a current Australian permanent resident visa (Australian Residency Status is ‘Y’).   **\*2** When Category of Fees Assessment for International Students for each enrolment is 09 it is for a student enrolled in a programme of study that is: A PhD (Level 10 on the NZQCF), and wholly research (for example, 120 credits thesis).  This field is mandatory. | **Type B, C, D student**  **Error:**  590: Category of Fees Assessment for International Students for each enrolment is not a valid classification code  760: Category of Fees Assessment for International Students for each enrolment is blank  604: Category of Fees Assessment for International Students for each enrolment is 13 and Source of Funding is not 01, 22, 25, 26, 30, 32, or 37  620: Category of Fees Assessment for International Students for each enrolment is not 00, 08 or 13 or 14 and Source of Funding is 22, 25, 26, 28 or 29  631: Category of Fees Assessment for International Students for each enrolment is 09 and Qualification Award Category is not 01 or 10  659: Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Intramural/Extramural Attendance is 4 and Category of Fees Assessment for International Students for each enrolment is not 00, 03 or 13 if the course start date is after 31/12/2016  681: Category of Fees Assessment for International Students for each enrolment is 14 and Course Start Date is before 1 January 2022  682: Category of Fees Assessment for International Students for each enrolment is 14 and Course Start Date is after 31 December 2023  683: Category of Fees Assessment for International Students for each enrolment is 14 and Date of Birth is before 1 January 1996  684: Category of Fees Assessment for International Students for each enrolment is 14 and Intramural or Extramural Attendance is not 1 or 2  685: Category of Fees Assessment for International Students for each enrolment is 14 and Source of Funding is 02  **Warning:**  583: Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Intramural or Extramural Attendance is 1 or 2and Category of Fees Assessment for International Students for each enrolment is not 00  **Type C and D Students**  **Warning**  581: Country of Citizenship must be NZL or AUS, or Residential Status or Australian Residential Status must be Y if Category of Fees Assessment for International Students for each enrolment is 00  **Type B students**  **Warning**  776: Country of Citizenship must be NZL or AUS, or Residential Status or Australian Residential Status must be Y if Category of Fees Assessment for International Students for each enrolment is 00  **Type D students**  **Error:**  405: Category of Fees Assessment for International Students for each enrolment is 09 and Intramural or Extramural Attendance is 3 or 4  602: Category of Fees Assessment for International Students for each enrolment is 04 and Source of Funding is not 01, 12, 30 or 37  603: Category of Fees Assessment for International Students for each enrolment is 08 and Source of Funding is not 01, 12, 23, 25, 26, 30, 32, 35, 36 or 37  605: Category of Fees Assessment for International Students for each enrolment is 12 and Source of Funding is not or 12  607: Category of Fees Assessment for International Students for each enrolment is 03 and Source of Funding is not 02 or 12 for prior Aug 2019 submissions  608: Category of Fees Assessment for International Students for each enrolment is 01 and Source of Funding is not 01, 20, 30, 32 or 37  609: Category of Fees Assessment for International Students for each enrolment is 09 and Source of Funding is not 01, 02, 03 or 30  610: Category of Fees Assessment for International Students for each enrolment is 00 or NULL and Source of Funding is 02  671: Category of Fees Assessment for International Students for each enrolment is 03 and Source of Funding is not 02, 12 or 24 for submissions on or after August 2019  **Warning:**  601: Category of Fees Assessment for International Students for each enrolment is 01 and Source of Funding is 01 or 37 |
| Intramural or Extramural Attendance | The field is used to record a code which specifies the mode of learning for a Learner. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | 1 | Intramural and residing in New Zealand | | 2 | Extramural and residing in New Zealand | | 3 | Extramural and residing overseas | | 4 | Intramural and residing overseas |   This field is mandatory. | **Error:**  123: Intramural or Extramural Attendance contains a value other than 1, 2, 3 or 4  761: Intramural or Extramural Attendance is blank |
| Course Delivery Site | Delivery site or campus of the course or module of a qualification in which a learner is enrolled. The delivery site refers to the location in which most of the teaching, instruction or learning occurs for a particular course. The campus or site must be a recognised centre of learning by the TEO that is geographically separate from other sites or campuses. | **Length:** 2  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:** Examples of the delivery site include:  01: Main campus or delivery site of a TEO  02 - 96: Other delivery sites  98: Courses delivered extramurally or by distance learning  99: Community education courses  Any combination of letters, for example: AA, AB  Any combination of alpha-numeric, for example: A1, 1A  This field is mandatory. | **Error:**  140: Course Delivery Site is blank  141: Course Delivery Site does not exist or not yet approved  402: Course Delivery Site is 98 and Intramural or Extramural Attendance is 1 or 4 |
| Source of Funding | The code that identifies the source of the funding that supports the learner's enrolment in the course. | **Length:** 2  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below – current funds.   |  |  | | --- | --- | | **01** | Delivery at Levels 7 (degree) and above (DQ7Degree+) (SAC 3+ until 31/12/2022.) | | **02** | International Fee-Paying (IFP) Students (including AUS citizens and NZ permanent residents who are residing overseas) | | **03** | Domestic Full Fee Paying Students | | **05** | STAR funded student | | **09** | Prison Education (Department of Corrections) | | **10** | Ministry of Health | | **12** | Other (including other contracts) | | **13** | English for Migrants (TEC only) | | **20** | NZAID and Commonwealth Scholarships | | **22** | Youth Guarantee Scheme | | **23** | ACE (Adult and Community Education) | | **24** | Trade Academies | | **26** | Delivery at NZQCF Levels 1 and 2 (DQ1-2) (was SAC 1&2 until 31/12/022) | | **28** | Māori Pasifika Trades Training Level 1 and 2 | | **29** | Māori Pasifika Trades Training Level 3 and 4 | | **31** | Non-funded confirmed student enrolments | | **37** | Non-degree Delivery at Levels 3-7 on the NZQCF (DQ3-7) |   **Guidance:** Select a value from the list below – historic funds.   |  |  | | --- | --- | | **04** | TEC — Supplementary Grants/Fund | | **06** | Training Opportunities (also includes Training for Work) | | **07** | Youth Training - Ceased 31/12/2011; refer to Youth Guarantee | | **08** | Skills Enhancement | | **11** | ITO Off Job Training (Non-degree Delivery) | | **14** | Primary Pre-service Teacher Education Contracts | | **15** | Secondary Pre-service Teacher Education Contracts | | **16** | Youth Action Training Programme (DWI) | | **25** | SAC Level 1 & 2 Competitive Process Funding | | **27** | Under 25 Fees Free Standard plan process Level 1 & 2 | | **30** | ICT Graduate Schools | | **32** | SAC Level 3 & 4 Competitive Process Funding | | **33** | Dual Pathways (Level 2-3 secondary-tertiary pilot) Funding | | **35** | EM ACE (Emergency Management - Adult and Community Education) | | **36** | SAR ACE (Search and Rescue - Adult and Community Education) |   This field is mandatory. | **Type B, C and D students**  **Error:**  594: NZQCF Level of the qualification associated with the enrolment must be 1, 2 or 3 if Source of Funding is 22.  595: Residential Status or Australian Residential Status must be Y, or Country of Citizenship is NZL or AUS, or Category of Fees Assessment for International Students for each enrolment must be 00, 08 or 13 or 14 if Source of Funding is 22, 28 or 29  611: Source of Funding is not a valid funding code for the reporting year  762: Source of Funding is blank  615: Source of Funding is 25, 28 or 29 and Intramural or Extramural Attendance is not 1 or 2  616: Source of Funding is 25, 26, 28 and Qualification is not Level 1 or 2 on the NZQCF  627: Source of Funding is 28 or 29 and Ethnicity is not Māori or Pacific Peoples  628: Source of Funding is 29 and Qualification Code is not Level on the NZQCF 3 or 4  629: If Source of Funding is 22, student must have not reached their 20th birthday (if course start <= 2022) or 25th birthday (if course start >= 2023) at the time of the earliest course start date of the qualification being funded by Youth Guarantee  635: Sources of Funding 01, 29, 30 and 37 are not valid for NZQCF levels 1 or 2  651: Student must be 16 years of age or older but not reached their 41st birthday at the time of the earliest course start date of the qualification being funded by Source of Funding is 28 or 29 and the course start date must be greater than 31/12/2015  654: Source of Funding is 32 and Level on the NZQCF is not 3 or 4  656: Source of Funding is 33 and Level on the NZQCF is not 2 or 3 or Course EFTS Factor is greater than 0.35  658: If Source of Funding is 33, student must be 16 years of age or older but not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by Dual Pathways (Level 2-3 secondary-tertiary pilot) Funding  660: Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Category of Fees Assessment for International Students for each enrolment is 00 or 13 and Intramural or Extramural Attendance is 4 and Source of Funding is 01 or 30 and Qual Level is less than 7  669: Source of Funding is 32 and course start date is greater than 31/12/2018  690: Source of Funding is 37 and course start date is less than 01/01/23  691: Source of Funding is 37 and Qual level is not 3-7  696: Source of Funding is 01, Course is cross year (start year < 2023 and end year >= 2023) but Qual Level not valid for QAC code  **Warning:**  687: Source of Funding is 03 and Qualification is approved for funding and Level on the NZQCF is equal to 1 to 9 and Course Start Year is greater than or equal to 2022.  699: Funding source cannot be 37 when the course start date is less than 2023  **Type D students**  **Error:**  613: Source of Funding is 23, 35 or 36 and either Category of Fees Assessment for International Students for each enrolment is NOT 00 or 08, 13 or 14, or the Intramural or Extramural Attendance is not 1 or 2  **Type B students**  **Warning:**  672: Category of Fees Assessment for International Students for each enrolment is 03, Source of Funding is 05 and Tuition Fee Paid by International Fee Paying Student is not blank |
| Residential Status | Identifies if the learner has New Zealand resident status for each enrolment. | **Length:** 1  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | Y | New Zealand Resident visa holder (excludes all New Zealand and Australian Citizens) | | N | Not a New Zealand Resident visa holder (includes all New Zealand and Australian Citizens) |   This field is mandatory. | **Error:**  563: Residential Status code is other than Y or N  763: Residential Status code is blank  **Warning:**  159: Citizenship or resident status reported does not match resident status on NSN  564: Residential Status is Y and Country of Citizenship is NZL or AUS  574: Residential Status and Australian Residential Status is N and Country of Citizenship is 999, (i.e., “Not Stated”) |
| Australian Residential Status | Identifies if the learner has Australian permanent resident status for each enrolment. | **Length:** 1  **Type:** Character  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | Y | Australian Permanent Resident | | N | Not an Australian Permanent Resident |   This field is mandatory. | **Error:**  633: Australian Residential Status code is other than Y or N  764: Australian Residential Status is blank  **Warning:**  159: Citizenship or resident status reported does not match resident status on NSN  634: Australian Residential Status is Y and Country of Citizenship is NZL or AUS  574: Residential Status and Australian Residential Status is N and Country of Citizenship is 999 (i.e., “Not Stated”) |
| Funding Category | The code to uniquely identify funding categories.  **Note:** TEOs are to use the normal funding rates for courses funded under Youth Guarantee and Trade Academies. | **Length:** 2  **Type:** Alpha-Numeric  **Student Type:** B, C, D  **Guidance:** Select a value from the funding categories classification.  Refer to the DXP Data Classifications Appendices.  This field is mandatory. | **Error:**  025: Funding Category is not a valid category code  765: Funding Category is blank  026: Funding Category is not valid for Course Classification  027: Funding Category is Z and Source of Funding is 01, 22, 28, 29 or 37  347: Funding Category is not same as TEC course register for this course  **Warning:**  047: Funding Category is not same as course register file for this course |
| Course Classification | The unique subject classification for the course. | **Type:** Numeric (3,1)  **Type of enrolment:** N/A  **Guidance:** Select a value from course classifications.  This field is mandatory.  Course Classification is available at the TEC - [Course Classification](https://www.tec.govt.nz/assets/Publications-and-others/2024-Delivery-Classification-Guide.pdf). They are also listed in the DXP Data Classifications appendices. | **Error:**  021: Course Classification is not a valid classification code  766: Course Classification is blank  622: Course Classification is not valid classification code for the reporting year  700: CLASS 42.0 is not a valid classification code prior to 2024.  **Warning:**  048: Course Classification is not the same as course register file for this course |
| NZSCED Field of Study | The field of study classification of the course. | **Length:** 6  **Type:** Character  **Student Type:** B, C, D  **Guidance:** Select a value from the NZSCED classification.  This field is mandatory.  The NZSCED is available at Education Counts - [New Zealand Standard Classification of Education (NZSCED).](https://www.educationcounts.govt.nz/data-services/code-sets-and-classifications/new_zealand_standard_classification_of_education_nzsced) They are also listed in the DXP Classifications Appendices. | **Error:**  022: NZSCED Field of Study is not valid  023: NZSCED Field of Study is blank  **Warning:**  053: NZSCED Field of Study is not same as on course register file for this course |
| Course EFTS Factor | The proportion of the total EFTS value set for the qualification that the course is deemed to represent. | **Type:** Numeric (1,4)  **Student Type:** B, C, D  **Guidance:** The value is expressed as a decimal rounded to four decimal places – e.g., 0.0125.  This field is mandatory. | **Error:**  045: Course EFTS Factor is zero  767: Course EFTS Factor is blank  614: Course EFTS Factor in the enrolment file must be less than or equal to Course EFTS Factor in the course register for this course  **Warning:**  049: Course EFTS Factor is 0 or greater than 1.0000  058: Course EFTS Factor is greater than course EFTS value for the course in qualification register |
| EFTS by Month | The portion of the course EFTS factor for each month of enrolment for all learners. | **Type:** Numeric (1,4)  **Type of enrolment:** B, C, D  **Guidance:** The value is expressed as a decimal rounded to four decimal places – e.g., 0.0010.  The value is calculated by evenly dividing the course EFTS factor by the number of calendar months the learner is enrolled, irrespective of which day in the month the course starts or ends.  The formula is:  Course EFTS factor ÷ Course Finish Month - Course Start Month (inclusive)  The calculation applies if withdrawals occur after the withdrawal period – i.e., include EFTS for learners who withdraw after one calendar month or 10% of the course duration (rounded up to the nearest whole day) or as determined by the academic board or council (refer to TEC’s Funding Information).  Separate each value reported with a semicolon (;)  This field is mandatory. | **Error:**  016: EFTS by Month must be numeric and between 0.0 and 0.9999  052: The sum of the monthly EFTS is greater than Course EFTS Factor  056: Student has consumed more than 2.0000 EFTS in a year  768: EFTS By Month is blank  060: EFTS Not Allowed Before Course Start date or after Course End Date  636: EFTS by Month are not equal for all except last month of enrolment  **Warning:**  059: Student has consumed more than 1.6000 EFTS in a year (but less than 2.0000) |
| National Student Number | A number which uniquely identifies the learner. The NSN must remain constant for the learner throughout their enrolment at your or any other organisation. The NSN is part of the NSI database system maintained by the Ministry of Education. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Thisnumber must be the value generated by the National Student Index (NSI) for the learner.  This field is mandatory. | **Error:**  153: NSN is invalid for reporting, is not a master NSN  251: National Student Number created after the cut-off date  382: National Student Number reported in Course Enrolment Data Submission is not in Learner Data Submission  712: National Student Number in Course Enrolment Data Submission is blank  **Warning:**  157: National Student Number record status is Inactive in NSI |
| Consortium | Identifies the cooperative arrangement among groups or institutions. This could be a group of tertiary education organisations (TEOs) and can include other organisations such as community groups or councils. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the Consortium data classification. Refer to the DXP Data Classifications Appendices.  This field is mandatory for funding source 28 or 29. | **Error:**  713: If source of funding is 28 or 29 then consortium cannot be blank  714: Consortium entered is invalid for source of funding 28 or 29 |
| ITE Sector | Identifies the sector for a learner enrolled in Initial Teacher Education (ITE).  **Notes:**  ITE qualifications that cover more than one sector should have the NZSCED code 070108 - Teacher Education: General (Pre-Service). Learners whose focus is Secondary must be identified with 3 – Secondary.  This field is optional until 2026 and a warning will be displayed until then. From 2026 we will introduce validation rules to ensure data for these fields is provided for ITE-approved qualifications. | **Type:** Integer  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **1** | Early Childhood | | **2** | Primary | | **3** | Secondary |   This field is mandatory if you are reporting ITE data through SDR and the qualification NZSCED is an ITE enrolment, which includes the following.   |  |  | | --- | --- | | 070101 | Teacher Education: Early Childhood (Pre-Service) | | 070103 | Teacher Education: Primary (Pre-Service) | | 070105 | Teacher Education: Secondary (Pre-Service) | | 070108 | Teacher Education: General (Pre-Service) | | 070118 | Bilingual Early Childhood Teacher Training (Pre-Service) | | 070120 | Immersion Early Childhood Teacher Training (Pre-Service) | | 070122 | Bilingual Primary Teacher Training (Pre-Service) | | 070124 | Immersion Primary Teacher Training (Pre-Service) | | 070126 | Bilingual Secondary Teacher Training (Pre-Service) | | 070128 | Immersion Secondary Teacher Training (Pre-Service) |   The same values must be used for each of the learner’s course enrolment in the qualification. | **Warning:**  715: ITE sector value is required if the qualification NZSCED is an ITE qualification |
| ITE Subject | The specific curriculum subject areas that a learner is studying where they are enrolled in an Initial Teacher Education qualification where the ITE sector is Secondary.  **Note:** There are four separate fields available to capture multiple curriculum subject areas.  **Note:** Submitting ITE detail is optional until 2026. However, if you enter a value of “3” in the ITE Sector field, validations for this field will be triggered. | **Length:** 40  **Type:** Alpha-Numeric  **Type of enrolment:** B, C, D  **Guidance:** Select a value from the ITE subject classification. Up to four values can be entered. If providing multiple values, separate each value reported with a semicolon (;).  **Note:** At least one ITE Subject is required if 3-Secondary is selected for the ITE Sector. Please provide additional values if the learner is studying multiple curriculum subject areas. The same values must be used for each of the learner’s course enrolment in the qualification.  For the list of ITE subjects, refer to the DXP Data Classifications Appendices. | **Error**  717: ITE Subject cannot be blank if ITE Sector is 3  718: ITE subject is invalid |
| Apprenticeships | Identifies if a learner is enrolled as an Apprenticeship  **Note**: The field applies to New Zealand Apprenticeships (up to NZQCF level 4). This includes approved provider-based apprenticeship programmes (previously Managed Apprenticeships). Please note that until the new work-based learning structure has been decided TEC will not be approving any new provider-based apprenticeships. | **Type:** Character  **Length:** 1  **Type of Students:** D  **Classification:** Enter a value of Y if the enrolment is for an Apprenticeship. | **Error:**  644: Apprenticeships is not Y or blank  645: The funding code must be 02, 03, or 37 if Apprenticeships is Y  646: The Category of Fees Assessment for International Students must not be 12 if Apprenticeships is Y  647: Intramural or Extramural Attendance must be 1 or2 if Apprenticeships is Y  648: NZQCF Level must be 3 or 4 if Apprenticeships is Y  677: The Qualification Award Category must not be 90, 91, 97 or 99 if Apprenticeships is Y |
| Secondary School Programme Indicator | Indicates whether a course has been undertaken as part of the student’s or trainee’s school learning programme or secondary-tertiary programme. These course enrolments are excluded from Fees Free. | **Length:** 1  **Type:** Character  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **Y** | Yes. For when a course enrolment is part of a learner’s secondary school programme | | **N** | No. For when a course enrolment is not part of the learner’s secondary school programme |   This field is mandatory. | **Error:**  785: Secondary School Programme Indicator is not **Y** or **N**  786: Secondary School Programme Indicator is blank |
| Actual Course Fee | The total cost charged to the learner for enrolment in the course, for the following fee components:   1. Tuition fees 2. Compulsory course cost fees   The amount recorded must be inclusive of any discounts/scholarships and must include GST. | **Type:** Numeric (8,2)  **Type of enrolment:** B, C, D  **Guidance:** Enter the dollar value with two decimal places, **including** GST.  This field is mandatory. | **Error:**  787: Actual Course Fee is blank  788: Actual Course Fee is not numeric  789: Actual Course Fee is less than 0 |

## Course completion

| **Field Title** | **Description** | **Field specification** | **Validation** |
| --- | --- | --- | --- |
| Provider Code | The code assigned by the Ministry of Education to uniquely identify each TEO. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the value specific for your organisation.  This field is mandatory. | **Error:**  100: Provider Code is not on provider list  748: Provider Code is blank |
| Student Identification Code | A code which uniquely identifies the learner within each TEO. The student ID must remain constant for the learner throughout their enrolment history at your organisation | **Length:** 10  **Type:** Character  **Type of enrolment:** D  **Guidance:** The value is generated by each TEO.  This field is mandatory. | **Error:**  005: Student Identification Code is blank |
| Course Code | The internal code for a course in which learners are enrolled.  The code must be able to uniquely identify a specific course in which a learner is enrolled regardless of the period, location, and year in which it is taught.  The course code should be consistently reported for each course offered by the TEO. | **Length:** 20  **Type:** Alpha-Numeric  **Type of enrolment:** D  **Guidance:** The internal code for the course. The code should contain no reference to dates or years in which the course is taught, e.g., “ECON112”.  **Note:** Every unique course in the course enrolment file should appear once, and once only, in the course register file.  This field is mandatory. | **Error:**  015: Student is enrolled in the same course code more than once with same start date  036: Course Code is blank  : Course code is not on the Course register  **Warning:**  009: Student is enrolled in Course Code more than once |
| Student Course Completion indicator | The completion status of a course.  A learner is deemed to have successfully completed the course when they have met the requirements set out in the approved course or outline. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Select a value from the list below.   |  |  | | --- | --- | | **0** | Still to complete course – valid extension or grade not yet available (NZQCF Level 1-8) | | **1** | Still to complete course – course end date not yet reached (NZQCF Level 1-8) | | **2** | Completed course successfully | | **3** | Completed course unsuccessfully | | **4** | Did not complete course | | **5** | Practicum to complete – on job training (NZQCF Levels 1-8) | | **6** | Yet to complete – NZQCF Levels 9 & 10 | | **7** | Extension granted or under moderation – NZQCF Levels 9 & 10 | | **8** | Completed Successfully Thesis written in Te Reo Māori |   This field is mandatory.  **Note:** Warning 390, 543 and Error 391 are updated to commence in the year following the course end date, when the enrolment was reported in the December return. All three will be returned, in their appropriate timeframe, if the record in the previous return was reported as code 0, and the record is omitted from the file, or is in the current file as code 0. | **Error:**  220: Student Course Completion indicator is not 0, 1, 2, 3, 4, 5, 6, 7 or 8  769: Student Course Completion Indicator is blank  366: Student Course Completion indicator must be 4 if Student Course Withdrawal Date is not null  383: Student Course Completion indicator is 0,1, 2, 3, 4 or 8, Course End date is 2004 or greater and no corresponding enrolment is found  386: Student Course Completion indicator is 0, 1 or 5 and course is not Level on the NZQCF 1-8  387: Student Course Completion indicator is 6 or 7 and course is not Level on the NZQCF 9 or 10  388: Student Course Completion indicator is 1 and course end date has passed  391: Student Course Completion indicator is 0 for more than three consecutive SDR periods  394: Student Course Completion indicator is 2,3 or 8 and course has not started  542: Type D enrolment reported in Dec SDR, course end date in the return year or earlier, not found in Completion file for same return period and source of funding is not 06, 07, 08, or 21  544: Student Course Completion indicator is 0 when course end has not been reached  552: PBRF Course Completion Year is blank when Student Course Completion indicator is 2, 3 or 8  612: Student Course Completion indicator is 8 and course is not Level on the NZQCF 8, 9 or 10  652: Source of Funding is 31 and Student Course Completion Indicator is not 4  **Warning**:  389: Student Course Completion indicator is 5, 6 or 7 and no corresponding enrolment is found  390: Student Course Completion indicator has been reported as 0 for two consecutive returns  392: Student Course Completion indicator reported as 0, 1, 5, 6 or 7 in previous completion return and cannot be found  393: Type D Enrolment reported in latest SDR file not found in Completion file for the same return period  543: Student Course Completion indicator has been reported as 0 for three consecutive returns  586: PBRF Course Completion Year is entered, and Student Course Completion indicator is other than 2, 3 or 8 |
| Course Start Date | The start date of the learner’s course(s) in the current or previous academic year.  This date is the officially notified beginning date of instruction and/or structured supervision associated with each learner’s course(s) at a tertiary education organisation. | **Type:** Date  **Type of enrolment:** D  **Guidance:** DD/MM/YYYY.  This field is mandatory. | **Error:**  364: Course Start Date is blank  039: Course enrolment start date is before course start date or after course end date on the TEC course register  726: Date format in Course Start Date is invalid  **Warning:**  109: The year value for course Start Date is not equal to the return year or the previous year |
| National Student Number | A number which uniquely identifies the learner. The NSN must remain constant for the learner throughout their enrolment at your or any other organisation. The NSN is part of the NSI database system maintained by the Ministry of Education. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Thisnumber must be the value generated by the National Student Index (NSI) for the learner.  This field is mandatory. | **Error:**  153: NSN is invalid for reporting, is not a master NSN  251: National Student Number created after the cut-off date  727: National Student Number in the Course Completion Data Submission is blank  728: National Student Number in the Course Completion Data Submission is not in the current, nor previous Learner files  **Warning:**  157: National Student Number record status is Inactive in NSI |
| Course End Date | The end date of the learner’s course.  This will normally be the officially notified end date of instruction and/or examination associated with a course. If a course spans the end of the normal academic year, the last date will be for the following year. | **Type:** Date  **Type of enrolment:** D  **Guidance:** DD/MM/YYYY.  This field is mandatory. | **Error:**  138: Course end date is before the course start date  541: Course end date values in the Course Enrolment and Course Completion files do not match (*Note: Where only the Course Completion file is submitted, or both files are submitted but the course does not exist in the Course Enrolment file - the system will check for the previously reported instance of the course enrolment*)  638: Course End Date is blank  729: Date format in Course End Date is invalid  **Warning:**  110: The year value for course end date is not equal to the return year or the next year |
| PBRF Course Completion Year | The actual end year of the learner’s course(s) for those completing PBRF (funded only) course(s).  This field value is the officially notified year the research component of the course is completed. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the year in the format YYYY - e.g., 2023. | **Error:**  549: PBRF Course Completion Year is populated for other than PBRF eligible course  550: PBRF Course Completion Year is prior to Course Start Date  551: PBRF Course Completion Year is in the future  552: PBRF Course Completion Year is blank when complete indicator is 2, 3 or 8  555: PBRF Course Completion Year is not integer  **Warning:**  586: PBRF Course Completion Year is entered, and Student Course Completion indicator is other than 2, 3 or 8 |

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## Qualification completion

| **Field Title** | **Description** | **Field specification** | **Validation** |
| --- | --- | --- | --- |
| Provider Code | The code assigned by the Ministry of Education to uniquely identify each TEO. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the value specific for your organisation.  This field is mandatory. | **Error:**  100: Provider Code is not on provider list  748: Provider Code is blank |
| Student Identification Code | A code which uniquely identifies the learner within each TEO. The student ID must remain constant for the learner throughout their enrolment history at your organisation | **Length:** 10  **Type:** Alpha-Numeric  **Type of enrolment:** D  **Guidance:** The value is generated by each TEO.  This field is mandatory. | **Error:**  005: Student Identification Code is blank |
| National Student Number | A number which uniquely identifies the learner. The NSN must remain constant for the learner throughout their enrolment at your or any other organisation. The NSN is part of the NSI database system maintained by the Ministry of Education. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Thisnumber must be the value generated by the National Student Index (NSI) for the learner.  This field is mandatory. | **Error:**  153: NSN is invalid for reporting, is not a master NSN  251: National Student Number created after the cut-off date  731: National Student Number reported in Qualification Completion Data Submission is not in the current, nor previous Learner files  740: National Student Number in Qualification Completion Data Submission is blank  **Warning:**  157: National Student Number record status is inactive in NSI |
| Qualification Code | The Qualification code relating to a quality assured qualification. The field is used to indicate:  the qualification the learner is currently enrolled in, or  a qualification that has been completed by the learner, or  a qualification for which a course has been approved for funding. | **Length:** 6  **Type:** Alpha-Numeric  **Type of enrolment:** D  **Guidance:** The value should be a six alpha-numeric code as on the SDR Qualifications Register which uniquely identifies a quality assured qualification.  This field is mandatory. | **Error:**  010: Qualification Code is not listed in SDR Qualifications Register  202: Qualification Code in Qualification Completion is duplicated for same student  396: Qualification code cannot be blank |
| Year Requirements Met | The year the requirements have been met for the award of a qualification as set out in the approved regulations. | **Type:** Integer  **Type of enrolment:** D  **Guidance:** Enter the year in the format YYYY - e.g., 2023.  This field is mandatory. | **Error:**  565: Year Requirements Met is in the future  569: Year Requirements Met is not numeric  770: Year Requirements Met is blank  600: Year Requirements Met value cannot be less than 1999 |
| IRD number | IRD number of the learner. The IRD number enables data matching to support the learner in claiming their Fees Free entitlement. Learners will apply for their Fees Free entitlement via myIR. To match the learner’s data (such as course fees) provided by TEC, Inland Revenue will use the learner’s IRD number. (They will also use NSN and date of birth).  While not mandatory, TEOs are encouraged to provide the learner’s IRD number upon enrolment. If this was not possible, the IRD number can be captured here when recording the learner’s qualification completion. | **Type:** String  **Length:** 11  **Type of enrolment:** D  **Guidance:** IRD numbersare either eight or nine digits with dashes e.g., 123-456-789. Please enter leading zero in the first box if your IRD number is only 8 digits.  Only provide an IRD number for a learner here if it has not been previously provided via the learner file and the learner may meet the eligibility criteria for Fees Free at the time they met the requirements to be awarded the qualification.  We are using Inland Revenue’s checksum code to validate the IRD number. However, we cannot determine if the learner provided an IRD number that does not belong to them. Inland Revenue will work directly with the learner to resolve this situation. | **Error:**  790: IRD number is invalid  **Warning:**  791: IRD number is different to what was provided on learner file |
| Qualification Completion Date | The date the requirements have been met by the learner to be awarded the qualification. This should align with what is reported for the 'Year Requirements Met' field.” | **Type:** Date  **Type of enrolment:** B, C, D  **Guidance:** DD/MM/YYYY  This field is mandatory. | **Error:**  792: Qualification Completion Date is blank  793: Qualification Completion Date format is invalid  794: Qualification Completion Date is in the future  795: Qualification Completion Date is prior to the end date of the last course that the learner enrolled in. |
| Linked Qualification Code for Fees Free | Used for exit or expired qualifications when the learner’s course enrolments have been reported under a different qualification code than the one completed.  The link will identify the qualification that the original course enrolments and course fees are reported under to calculate the learner’s entitlement for Fees Fee. | **Length:** 6  **Type:** Alpha-Numeric  **Type of enrolment:** D  **Guidance:** The value should be a six alpha-numeric code as on the SDR Qualifications Register which uniquely identifies a quality assured qualification. | **Error:**  796 Qualification Code is not listed in SDR Qualifications Register  798: There are no enrolments for this learner under this qualification |

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# Appendix A: Data classifications

Below is a list of the data standards and classifications used in the data submissions for provider-based actuals. Links are provided to the source of each classification where relevant.

The classifications are also available in the DXP Data Classifications Appendices. Additionally, the classifications will be available to extract via an API in the Data Exchange Platform.

| Standard | Classification | Collection |
| --- | --- | --- |
| Consortium | The list of Consortium is maintained by the TEC. | **Field:** Consortium  **Submission:**  Course enrolment |
| Country of citizenship | Country of citizenship list is maintained by the TEC. | **Field:** Country of Citizenship  **Submission:**  Learner |
| Course classification | Course classifications are maintained by the TEC.  Link: [Course Classification](https://www.tec.govt.nz/assets/Publications-and-others/2024-Delivery-Classification-Guide.pdf) | **Field:** Course Classification  **Submission:**  Course Register  Course Enrolment |
| Ethnicity | Ethnicity New Zealand Standard Classification 2005V2.1.0. This is available on the Statistics NZ Aria website.  Link: [Ethnicity New Zealand Standard Classification 2005 V2.1.0](https://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/YVqOcFHSlguKkT17) | **Field:** Ethnicity  **Submission:**  Learner |
| Funding Category | Funding categories are maintained by the TEC. | **Field:** Funding Category  **Submission:**  Course Register  Course Enrolment |
| ITE Subject | ITE Subject is maintained by the Ministry of Education. | **Field:** ITE Subject  **Collection:** Course enrolment |
| Iwi | Iwi and iwi-related groups statistical classificationV2.1.0. This is available on the Statistics NZ Aria website.  Link: [Iwi and iwi-related groups statistical classification V2.1.0](https://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/uH9AkXTnTlq40DHG) | **Field:** Iwi Affiliation  **Submission:**  Learner |
| NZSCED | The NZSCED classification is held on the Education Counts website.  Link: [New Zealand Standard Classification of Education (NZSCED)](https://www.educationcounts.govt.nz/data-services/code-sets-and-classifications/new_zealand_standard_classification_of_education_nzsced) | **Field:** NZSCED Field of Study  **Submission:**  Course Register  Course Enrolment |
| Post Codes | TEC will obtain quarterly post code data from NZ Post.  Refer to the DXP Data Classifications Appendices or [NZ Posts Address or Postcode Finder.](https://www.nzpost.co.nz/tools/address-postcode-finder) | **Field:**  Permanent Post Code  Term Post Code  **Submission:**  Learner |
| Secondary school codes | The Secondary school codes are available on the Education Counts website.  Link: [Secondary School Codes](https://www.educationcounts.govt.nz/directories/list-of-nz-schools) | **Field:** Last Secondary School Attended  **Submission:**  Learner |

# Appendix B: Version 2.0 changes

## Structural changes to the data specification

We have made several changes to the data specification as we transition the management of SDR from programme delivery to business as usual. These include:

* Removal of the introductory sections, which are now included them in the [Process Overview and Guidance for the SDR](https://www.tec.govt.nz/funding/funding-and-performance/reporting/sdr)
* History of changes from version 1.01 and prior
* History of data changes
* History of data validation changes
* Ongoing updates to specifications will only include version changes specific to the version being released. All prior versions remain available for reference at Historic Resources for SDR and IND.

We have added a new appendix to provide a list of all SDR validation rules and noted which rules apply to the March Indicative return.

## Data field specification changes

### Learner file

| **Field title** | **Change** | **Reason** |
| --- | --- | --- |
| Tuition Fee Paid by International Fee Paying Student | **Updated:** Definition of ‘onshore’ international to remove reference to:   * Source of Funding 01 and Category of Fees Assessment for International Students code 06   **Updated wording**: Applies to All ‘**onshore’** international fee-paying learner with learner types B, C or D determined by:   * + Intramural or Extramural Attendance is 1 or 2 and   + Source of Funding is 02.   Note: No validation messages have been changed. | The Category of Fees Assessment for International Students code 06 ceased in 2019. |
| Disability Status | **Updated**: Updated to remove Type B learners, and to clarify requirements for data submissions.  Also to include historic *code 9 – Not stated*; this will continue to be a valid code for enrolments prior to April 2025 SDR. | To update learner types and application of validation rule. |
| Disability Support Needs | **Updated**: Removed advice relating to this field as this wording is applied to the predecessor field Disability Status.  Added guidance that values can be supplied if Disability Status is No or Prefer not to say. | To improve the wording for the field. |
| IRD Number | **Added:** Field added to capture learner IRD number. | Field added for Fees Free policy. |

### Course register file

| **Field title** | **Change** | **Reason** |
| --- | --- | --- |
| Tuition Fee Paid by International Fee Paying Student | **Updated:** Definition of ‘onshore’ international to remove reference to:   * Source of Funding 01 and Category of Fees Assessment for International Students code 06   **Updated wording**: Applies to All ‘**onshore’** international fee-paying learner with learner types B, C or D determined by:   * + Intramural or Extramural Attendance is 1 or 2 and   + Source of Funding is 02.   Note: No validation messages have been changed. | The Category of Fees Assessment for International Students code 06 ceased in 2019. |
| Learning Hours | **Field added**: Enter the learning hours involved in the course. | Reduce the need for TEOs to enter these fields manually in the course register and expedite course setup for TEOs who use these fields. |
| Volume Research Factor | **Field added**: The Volume of Research Factor (VRF) is associated with the PBRF eligibility and is a multiplier that measures the research content of a course. | Reduce the need for TEOs to enter these fields manually in the course register and expedite course setup for TEOs who use these fields. |

### Course enrolment file

| **Field title** | **Change** | **Reason** |
| --- | --- | --- |
| Category of Fees Assessment for International Students for each enrolment | **Updated:** To removecode 06 Foreign research based post-graduate. And usage notes corrected.  Note: Validations have been updated. | The Category of Fees Assessment for International Students code 06 ceased in 2019. |
| Apprenticeships | **Field added**: Identifies if a learner is enrolled as an Apprenticeship,  The field applies to New Zealand Apprenticeships (up to NZQCF level 4). This includes provider-based apprenticeship provision previously known as “Managed Apprenticeships”. | To capture apprenticeship provision within the SDR data. |
| Secondary School Programme Indicator | **Field added**: Indicates whether a course has been undertaken as part of the student’s or trainee’s school learning programme or secondary-tertiary programme. | Field added for Fees Free policy. These course enrolments are excluded from Fees Free. |
| Actual Course Fee | **Field added**: The total cost charged to the learner for enrolment in the course. | Field added for Fees Free policy. |

### Qualification completion file

| **Field title** | **Change** | **Reason** |
| --- | --- | --- |
| IRD Number | **Added:** Field added to capture learner IRD number. | Field added for Fees Free policy. |
| Qualification Completion Date | **Added:** Field added to capture the date a learner met the requirements to be awarded a qualification. | Field added for Fees Free policy. |
| Linked Qualification Code for Fees Free | **Added:** Field added to identify exit or expired qualifications when the learner’s course enrolments have been reported under a different qualification code than the one completed. | Field added for Fees Free policy. |

## Validation rule changes

The following are changes to the validation rules. Validation rules for new fields are not included.

### Learner file

| Field title | Error type | Code | Action | Reason |
| --- | --- | --- | --- | --- |
| Country of Citizenship | Error | 545 | Amend | Rule updated to clarify that it applies to C and D learners.  **Updated validation:** *Country of Citizenship code is not valid for reporting year*  Note: This represents no change from legacy SDR, nor to DSR pilot SDR for August and December 2024. |
| Tuition Fee Paid by International Fee Paying Student | Warning | 165 | Amend | Rule updated to remove Category of Fees Assessment for International Students 06  **Updated validation**: *Source of funding is 02 and Tuition Fee Paid by International Fee Paying Student <100 and Category of Fees Assessment for International Students for each enrolment is 03 for learner file* |
| Disability Support Needs | Warning | 732 | Remove | Rule removed to allow submission of disability support needs if learner response to the Disability Status is *No* or *Prefer not to say*.  **Removed validation:** *Disability Support need should not be entered when Disability Status for learner is 2 or 3* |

### Course enrolment file

| Field title | Error type | Code | Action | Reason |
| --- | --- | --- | --- | --- |
| Category of Fees Assessment for International Students for each enrolment | Error | 632 | Remove | Rules relating to code 06 is removed as no longer relevant (code 06 ceased 2019).  Removed validation: *Category of Fees Assessment for International Students for each enrolment is 06 and Qualification Award Category is not 01 or 10* |
| Error | 606 | Remove | Rules relating to code 06 is removed as no longer relevant (code 06 ceased 2019).  Removed validation: *Category of Fees Assessment for International Students for each enrolment is 06 and Source of Funding is not 01, 12 or 30* |

# Appendix C: Validation rules for SDR and IND submissions

Below is a list of all validation rules that apply to the full SDR and the March Indicative Return (IND) and the related enrolment type.

Note:

* This table includes all changes listed in Appendix B
* Where Enrolment type = n/a, the field is only applicable to the Course Register file.
* The table can be copied into Excel if you wish to sort in another order.

| **Code** | **Validation message** | **Type** | **Field title** | **Enrolment type** | **IND** |
| --- | --- | --- | --- | --- | --- |
| 001 | Student Identification Code in Course Enrolment file is not in Learner file | E | Student Identification Code | B, C, D | Y |
| 002 | Student Identification Code is not unique in Learner Data Submission | E | Student Identification Code | B, C, D | Y |
| 005 | Student Identification Code is blank | E | Student Identification Code | B, C, D | Y |
| 006 | Qualification Code is missing in Course Enrolment Data Submission | E | Qualification Code | B, C, D | Y |
| 008 | Course Code is not unique on course register file | E | Course Code | B, C, D | Y |
| 009 | Student is enrolled in Course Code more than once | W | Course Code | B, C, D |  |
| 010 | Qualification Code is not listed on SDR Qualifications Register | E | Qualification Code | B, C, D |  |
| 012 | Qualification Code in Course Register is not approved for funding | W | Qualification Code | B, C, D |  |
| 014 | Qualification Code in Course Enrolment is not approved for funding and Source of Funding is 01, 22, 25, 26, 28, 29, 30, 32 or 37 | E | Qualification Code | B, C, D |  |
| 015 | Student is enrolled in Course Code more than once with same start date | E | Course Code | B, C, D | Y |
| 016 | EFTS by Month must be numeric and between 0.0 and 0.9999 | E | EFTS by Month | B, C, D | Y |
| 017 | Qualification code cannot be blank | E | Qualification Code | B, C, D | Y |
| 021 | Course Classification is not a valid classification code | E | Course Classification | B, C, D | Y |
| 022 | NZSCED Field of Study is not valid | E | NZSCED Field of Study | B, C, D | Y |
| 023 | NZSCED Field of Study is blank | E | NZSCED Field of Study | B, C, D | Y |
| 025 | Funding Category is not a valid category code | E | Funding Category | B, C, D | Y |
| 026 | Funding Category is not valid for Course Classification | E | Funding Category | B, C, D |  |
| 027 | Funding Category is Z and Source of Funding is 01, 22, 28, 29 or 37 | E | Funding Category | B, C, D |  |
| 036 | Course Code is blank | E | Course Code | B, C, D | Y |
| 037 | Course Code is not on course register | E | Course Code | B, C, D |  |
| 039 | Course enrolment start date is before course start date or after course end date on the TEC course register | E | Course Start Date | B, C, D |  |
| 041 | Course Title is blank | W | Course Title | B, C, D | Y |
| 043 | Student is enrolled in more than 25 courses | W | Course Code | B, C, D |  |
| 044 | Credit value is blank | E | Credit | n/a |  |
| 045 | Course EFTS Factor is blank | E | Course EFTS Factor | B, C, D | Y |
| 047 | Funding Category is not same as course register file for this course | W | Funding Category | B, C, D |  |
| 048 | Course Classification is not the same as course register file for this course | W | Course Classification | B, C, D |  |
| 049 | Course EFTS Factor is 0 or greater than 1.0000 | W | Course EFTS Factor | B, C, D |  |
| 052 | The sum of the monthly EFTS is greater than Course EFTS Factor | E | EFTS by Month | B, C, D |  |
| 053 | NZSCED Field of Study is not same as on course register file for this course | W | NZSCED Field of Study | B, C, D |  |
| 054 | Level on the NZQCF is not valid | E | Level on the NZ Qualifications and Credentials Framework | n/a | Y |
| 055 | Credit value is greater than 120 | W | Credit | B, C, D |  |
| 056 | Student has consumed more than 2.0000 EFTS in a year | E | EFTS by Month | B, C, D |  |
| 058 | Course EFTS Factor is greater than course EFTS value for the course in qualification register | W | Course EFTS Factor | B, C, D |  |
| 059 | Student has consumed more than 1.6000 EFTS in a year (but less than 2.0000) | W | EFTS by Month | B, C, D |  |
| 060 | EFTS Not Allowed Before Course Start date or after Course End Date | E | EFTS by Month | B, C, D |  |
| 100 | Provider Code is not on provider list | E | Provider Code | B, C, D | Y |
| 101 | Gender is not M or F or D | E | Gender | B, C, D | Y |
| 102 | Date of Birth is blank | E | Date of Birth | B, C, D | Y |
| 103 | Ethnicity is not in the classification list or is blank | W | Ethnicity | B |  |
| 105 | Ethnicity is not in the classification list | E | Ethnicity | C, D |  |
| 106 | First Year of Tertiary Education is less than 1930 | W | First Year of Tertiary Education | D |  |
| 108 | First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is not 01, 02, 03, 04, 08, 09 | E | Main Activity at 1 October in Year Prior to Formal Enrolment | D |  |
| 109 | The year value of course start date is not equal to the return year or the previous year | W | Course Start Date | B, C, D |  |
| 110 | The year value of course end date is not equal to the return year or the next year | W | Course End Date | B, C, D |  |
| 112 | Last Secondary School Attended is not in classification | E | Last Secondary School Attended | D |  |
| 113 | Last Year at Secondary School is less than year of birth +5 or greater than current year | E | Last Year at Secondary School | D |  |
| 114 | NAMEID Code is blank | E | Name ID Code | B, C, D |  |
| 115 | First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Last Secondary School Attended is 1040 (i.e., “not known”) | E | Last Secondary School Attended | D |  |
| 116 | First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Last Year at Secondary School is blank | E | Last Year at Secondary School | D |  |
| 117 | First Year of Tertiary Education is greater than the current year | E | First Year of Tertiary Education | D |  |
| 118 | First Year of Tertiary Education is current year and Last Secondary School Attended is 1040 (i.e., “not known”) | W | Last Secondary School Attended | D |  |
| 119 | First Year of Tertiary Education is current year and Last Secondary School Attended is blank | E | Last Secondary School Attended | D |  |
| 120 | First Year of Tertiary Education is current year and Last Year at Secondary School is blank | W | Last Year at Secondary School | D |  |
| 121 | Country of Citizenship is blank | E | Country of Citizenship | C, D | Y |
| 123 | Intramural or Extramural Attendance contains a value other than 1, 2, 3 or 4 | E | Intramural or Extramural Attendance | B, C, D |  |
| 130 | Expectation to Complete a Qualification this year is not Y or N | E | Expectation to Complete a Qualification this year | D |  |
| 133 | Highest Secondary School Qualification code is not on classification list | E | Highest Secondary School Qualification | D | Y |
| 134 | Highest Secondary School Qualification equals 99 | W | Highest Secondary School Qualification | D |  |
| 136 | First Year of Tertiary Education is current year and Main Activity at 1 October in Year Prior to Formal Enrolment is 01 and Highest Secondary School Qualification is 99 | E | Highest Secondary School Qualification | D |  |
| 138 | Course end date is before the course start date | E | Course End Date | B, C, D |  |
| 139 | The course withdrawal date is not between the course start date and course end date if Source of Funding is not 31 | E | Student Course Withdrawal Date | B, C, D |  |
| 140 | Course Delivery Site is blank | E | Course Delivery Site | B, C, D |  |
| 141 | Course Delivery Site does not exist or not yet approved | E | Course Delivery Site | B, C, D |  |
| 143 | Iwi Affiliation is not valid | E | Iwi Affiliation | C, D |  |
| 144 | The course start date is prior to date of approval for funding in Qualification when Source of Funding is eligible for funding. | E | Course Start Date | B, C, D |  |
| 150 | Main Activity at 1 October in Year Prior to Formal Enrolment is not valid | E | Main Activity at 1 October in Year Prior to Formal Enrolment | D |  |
| 151 | National Student Number reported is invalid or does not exist in NSI | E | National Student Number | B, C, D |  |
| 152 | National Student Number reported is not unique in the Learner Data Submission and is assigned to another learner | E | National Student Number | B, C, D |  |
| 153 | National Student Number is invalid for reporting, is not a master NSN | E | National Student Number | B, C, D |  |
| 154 | Date of Birth reported does not match Date of Birth on NSI | E | National Student Number | B, C, D |  |
| 155 | Course Tuition Fee is not numeric | E | Course Tuition Fee | n/a |  |
| 156 | Student’s name & date of birth AND residential status must be verified for a Type D student | E | National Student Number | D |  |
| 157 | National Student Number record status is Inactive in NSI | W | National Student Number | B, C, D |  |
| 159 | Citizenship or resident status reported does not match resident status on NSN | W | National Student Number | B, C, D |  |
| 164 | Tuition Fee Paid by International Fee Paying Student is not numeric | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 165 | Source of funding is 02 and Tuition Fee Paid by International Fee Paying Student <100 and Category of Fees Assessment for International Students for each enrolment is 03 for learner file | W | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 202 | Qualification Code in Qualification Completion is duplicated for same student | E | Qualification Code | D |  |
| 220 | Student Course Completion indicator is not 0, 1, 2, 3, 4, 5, 6, 7 or 8 | E | Student Course Completion indicator | D |  |
| 251 | National Student Number created after the cut-off date | E | National Student Number | B, C, D |  |
| 254 | Gender reported does not match Gender on NSI | E | National Student Number | B, C, D |  |
| 256 | NAMEID Code reported does not match NAMEID Code from NSI | E | National Student Number | B, C, D |  |
| 305 | Open course change requests for this course code already exist | E | Course Code | B, C, D |  |
| 335 | Enrolments against invalid or deleted course on TEC course register | E | Course Code | B, C, D |  |
| 337 | Course code is not on the Course register. (Note: This validation runs on Course Register and Course Completion for full submissions, but does not run on Course Register for just Course Register submissions) | E | Course Code | B, C, D |  |
| 347 | Funding Category is not same as TEC course register for this course | E | Funding Category | B, C, D |  |
| 348 | Course Classification is not the same as TEC course register for this course | E | Course Classification | B, C, D |  |
| 353 | NZSCED Field of Study is not same as on TEC course register for this course | E | NZSCED Field of Study | B, C, D |  |
| 354 | Course Tuition Fee is less than 0 | E | Course Tuition Fee | n/a |  |
| 355 | Course Tuition Fee is equal to 0 | W | Course Tuition Fee | B, C, D |  |
| 357 | Course EFTS Factor is not same as TEC course register for this course Warning: | E | Course EFTS Factor | B, C, D |  |
| 358 | Disability Services Accessed Indicator field is not 1 or 2 | E | Disability Services Accessed Indicator | D |  |
| 359 | Iwi Affiliation is not valid | W | Iwi Affiliation | B |  |
| 362 | If the learner is an international fee-paying student, then Tuition Fee Paid by International Fee Paying Student must be > $0 in either Learner OR Course Register files but not both | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 363 | Tuition Fee Paid by International Fee Paying Student is blank on both Learner and Course Register files | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 364 | Course Start Date is blank | E | Course Start Date | B, C, D |  |
| 366 | Student Course Completion indicator must be 4 if Student Course Withdrawal Date is not null | E | Student Course Completion indicator | D |  |
| 367 | PBRF Eligible Course Indicator contains a value other than C, D, L, M, or X | E | PBRF Eligible Course Indicator | n/a |  |
| 368 | Tuition Fee Paid by International Fee Paying Student has been reported on both the Learner and Course Register files | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 374 | Compulsory Course Costs Fee is not numeric | E | Compulsory Course Costs Fee | n/a |  |
| 375 | Compulsory Course Costs Fee is less than 0 | E | Compulsory Course Costs Fee | n/a |  |
| 376 | Compulsory Course Costs Fee is equal to 0 | W | Compulsory Course Costs Fee | B, C, D |  |
| 379 | Maxima Exempt Fee (Student Services Fee) is not numeric | E | Maxima Exempt Fee | B, D |  |
| 380 | Maxima Exempt Fee (Student Services Fee) is less than 0 | E | Maxima Exempt Fee | B, D |  |
| 381 | Maxima Exempt Fee (Student Services Fee) equals 0 | W | Maxima Exempt Fee | B, D |  |
| 382 | National Student Number reported in Course Enrolment Data Submission is not in Learner Data Submission | E | National Student Number | B, C, D |  |
| 383 | Student Course Completion indicator is 0,1, 2, 3, 4 or 8, Course End date is 2004 or greater and no corresponding enrolment is found | E | Student Course Completion indicator | D |  |
| 386 | Student Course Completion indicator is 0, 1 or 5 and course is not Level on the NZQCF 1-8 | E | Student Course Completion indicator | D |  |
| 387 | Student Course Completion indicator is 6 or 7 and course is not Level on the NZQCF 9 or 10 | E | Student Course Completion indicator | D |  |
| 388 | Student Course Completion indicator is 1 and course end date has passed | E | Student Course Completion indicator | D |  |
| 389 | Student Course Completion indicator is 5, 6 or 7 and no corresponding enrolment is found | W | Student Course Completion indicator | D |  |
| 390 | Student Course Completion indicator has been reported as 0 for two consecutive returns | W | Student Course Completion indicator | D |  |
| 391 | Student Course Completion indicator is 0 for more than three consecutive SDR periods | E | Student Course Completion indicator | D |  |
| 392 | Student Course Completion indicator reported as 0, 1, 5, 6 or 7 in previous completion return and cannot be found | W | Student Course Completion indicator | D |  |
| 393 | Type D Enrolment reported in latest SDR file not found in Completion file for the same return period | W | Student Course Completion indicator | D |  |
| 394 | Student Course Completion indicator is 2,3 or 8 and course has not started | E | Student Course Completion indicator | D |  |
| 396 | Qualification code cannot be blank | E | Qualification Code | B, C, D |  |
| 397 | First Year of Tertiary Education puts learner at age less than 5 or greater than 100 (calculated from Date of Birth) | E | First Year of Tertiary Education | D |  |
| 398 | First Year of Tertiary Education must be equal to Last Year at Secondary School or Last Year at Secondary School plus 1 when Main Activity at 1 October in Year Prior to Formal Enrolment equals 01 | W | First Year of Tertiary Education | D |  |
| 399 | First Year of Tertiary Education puts learner at age less than 15 or greater than 70 (calculated from Date of Birth) | W | First Year of Tertiary Education | D |  |
| 401 | Student Course Withdrawal Date is less than or equal to thirty days after the course start date | W | Student Course Withdrawal Date | B, C, D |  |
| 402 | Course Delivery Site is 98 and Intramural or Extramural Attendance is 1 or 4 | E | Course Delivery Site | B, C, D |  |
| 403 | Ethnicity contains duplicate values | E | Ethnicity | C, D |  |
| 405 | Category of Fees Assessment for International Students for each enrolment is 09 and Intramural or Extramural Attendance is 3 or 4 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 408 | Age is less than 5 or greater than 100 | E | Date of Birth | B, C, D | Y |
| 409 | Age is less than 15 or greater than 70 (will be applied to all returns) | W | Date of Birth | B, C, D |  |
| 539 | Last Year at Secondary School is not blank and Last Secondary School Attended is 997, (i.e., “Never attended a secondary school") | W | Last Year at Secondary School | D |  |
| 541 | Course end date values in the Course Enrolment and Course Completion files do not match (Note: Where only the Course Completion file is submitted, or both files are submitted but the course does not exist in the Course Enrolment file - the system will check for the previously reported instance of the course enrolment) | E | Course End Date | D |  |
| 542 | Type D enrolment reported in Dec SDR, course end date in the return year or earlier, not found in Completion file for same return period and source of funding is not 06, 07, 08, or 21 | E | Student Course Completion indicator | D |  |
| 543 | Student Course Completion indicator has been reported as 0 for three consecutive returns | W | Student Course Completion indicator | D |  |
| 544 | Student Course Completion indicator is 0 when course end has not been reached | E | Student Course Completion indicator | D |  |
| 545 | Country of Citizenship code is not valid for reporting year | E | Country of Citizenship | C, D | Y |
| 546 | Highest Secondary School Qualification is not valid for return year | E | Highest Secondary School Qualification | D |  |
| 547 | Ethnicity is not valid for return year | E | Ethnicity | C, D |  |
| 548 | Ethnicity is not valid for return year | W | Ethnicity | B |  |
| 549 | PBRF Course Completion Year is populated for other than PBRF eligible course | E | PBRF Course Completion Year | D |  |
| 550 | PBRF Course Completion Year is prior to Course Start Date | E | PBRF Course Completion Year | D |  |
| 551 | PBRF Course Completion Year is in the future | E | PBRF Course Completion Year | D |  |
| 552 | PBRF Course Completion Year is blank when Student Course Completion indicator is 2, 3 or 8 | E | Student Course Completion indicator | D |  |
| 555 | PBRF Course Completion Year is not integer | E | PBRF Course Completion Year | D |  |
| 556 | Permanent Post Code is not Integer | E | Permanent Post Code | D |  |
| 558 | Permanent Post Code is not a valid Post Code | E | Permanent Post Code | B, C, D |  |
| 559 | Term Post Code is not Integer | E | Term Post Code | D |  |
| 561 | Term Post Code is not a valid Post Code | E | Term Post Code | B, C, D |  |
| 563 | Residential Status code is other than Y or N | E | Residential Status | B, C, D | Y |
| 564 | Residential Status is Y and Country of Citizenship is NZL or AUS | W | Residential Status | B, C, D |  |
| 565 | Year Requirements Met is in the future | E | Year Requirements Met | D |  |
| 569 | Year Requirements Met is not numeric | E | Year Requirements Met | D |  |
| 572 | First Year of Tertiary Education is blank or 9999 | W | First Year of Tertiary Education | D |  |
| 573 | Credit value must be an integer | E | Credit | n/a |  |
| 574 | Residential Status and Australian Residential Status is N and Country of Citizenship is 999, (i.e., “Not Stated”) | W | Residential Status | B, C, D |  |
| 576 | First Year of Tertiary Education cannot be blank or 9999 if Country of Citizenship is NZL, AUS, or Residential Status or Australian Residential Status is Y | E | First Year of Tertiary Education | D |  |
| 581 | Country of Citizenship must be NZL or AUS, or Residential Status or Australian Residential Status must be Y if Category of Fees Assessment for International Students for each enrolment is 00 | W | Category of Fees Assessment for International Students for each enrolment | C, D |  |
| 583 | Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Intramural or Extramural Attendance is 1 or 2and Category of Fees Assessment for International Students for each enrolment is not 00 | W | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 586 | PBRF Course Completion Year is entered, and Student Course Completion indicator is other than 2, 3 or 8 | W | Student Course Completion indicator | D |  |
| 588 | At least one Iwi Affiliation should be reported where ethnic group is identified as "211" (i.e., Māori) and first year is current year | E | Iwi Affiliation | C, D |  |
| 590 | Category of Fees Assessment for International Students for each enrolment is not a valid classification code | E | Category of Fees Assessment for International Students for each enrolment | B, C, D | Y |
| 594 | NZQCF Level of the qualification associated with the enrolment must be 1, 2 or 3 if Source of Funding is 22. | E | Source of Funding | B, C, D |  |
| 595 | Residential Status or Australian Residential Status must be Y, or Country of Citizenship is NZL or AUS, or Category of Fees Assessment for International Students for each enrolment must be 00, 08 or 13 or 14 if Source of Funding is 22, 28 or 29 | E | Source of Funding | B, C, D |  |
| 597 | Country of Citizenship code cannot be ‘999’ – not stated | E | Country of Citizenship | D |  |
| 598 | Level on the NZQCF must be 8 or 9 when PBRF value is L or M | E | Level on the NZ Qualifications and Credentials Framework | n/a |  |
| 599 | Level on the NZQCF must be 0 when PBRF value is C or D | E | Level on the NZ Qualifications and Credentials Framework | n/a |  |
| 600 | Year Requirements Met value cannot be less than 1999 | E | Year Requirements Met | D |  |
| 601 | Category of Fees Assessment for International Students for each enrolment is 01 and Source of Funding is 01 or 37 | W | Category of Fees Assessment for International Students for each enrolment | D |  |
| 602 | Category of Fees Assessment for International Students for each enrolment is 04 and Source of Funding is not 01, 12, 30 or 37 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 603 | Category of Fees Assessment for International Students for each enrolment is 08 and Source of Funding is not 01, 12, 23, 25, 26, 30, 32, 35, 36 or 37 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 604 | Category of Fees Assessment for International Students for each enrolment is 13 and Source of Funding is not 01, , 22, 25, 26, 30, 32, or 37 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 605 | Category of Fees Assessment for International Students for each enrolment is 12 and Source of Funding is not or 12 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 607 | Category of Fees Assessment for International Students for each enrolment is 03 and Source of Funding is not 02 or 12 for prior Aug 2019 submissions | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 608 | Category of Fees Assessment for International Students for each enrolment is 01 and Source of Funding is not 01, 20, 30, 32 or 37 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 609 | Category of Fees Assessment for International Students for each enrolment is 09 and Source of Funding is not 01, 02, 03 or 30 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 610 | Category of Fees Assessment for International Students for each enrolment is 00 or NULL and Source of Funding is 02 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 611 | Source of Funding is not a valid funding code for the reporting year | E | Source of Funding | B, C, D | Y |
| 612 | Student Course Completion indicator is 8 and course is not Level on the NZQCF 8, 9 or 10 | E | Student Course Completion indicator | D |  |
| 613 | Source of Funding is 23, 35 or 36 and either Category of Fees Assessment for International Students for each enrolment is NOT 00 or 08, 13 or 14, or the Intramural or Extramural Attendance is not 1 or 2 | E | Source of Funding | D |  |
| 614 | Course EFTS Factor in the enrolment file must be less than or equal to Course EFTS Factor in the course register for this course | E | Course EFTS Factor | B, C, D |  |
| 615 | Source of Funding is 25, 28 or 29 and Intramural or Extramural Attendance is not 1 or 2 | E | Source of Funding | B, C, D |  |
| 616 | Source of Funding is 25, 26, 28 and Qualification is not Level 1 or 2 on the NZQCF | E | Source of Funding | B, C, D |  |
| 620 | Category of Fees Assessment for International Students for each enrolment is not 00, 08 or 13 or 14 and Source of Funding is 22, 25, 26, 28 or 29 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 622 | Course Classification is not valid classification code for the reporting year. | E | Course Classification | B, C, D |  |
| 627 | Source of Funding is 28 or 29 and Ethnicity is not Māori or Pacific Peoples | E | Source of Funding | B, C, D |  |
| 628 | Source of Funding is 29 and Qualification Code is not Level on the NZQCF 3 or 4 | E | Source of Funding | B, C, D |  |
| 629 | If Source of Funding is 22, student must have not reached their 20th birthday (if course start <= 2022) or 25th birthday (if course start >= 2023) at the time of the earliest course start date of the qualification being funded by Youth Guarantee | E | Source of Funding | B, C, D |  |
| 631 | Category of Fees Assessment for International Students for each enrolment is 09 and Qualification Award Category is not 01 or 10 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 633 | Australian Residential Status code is other than Y or N | E | Australian Residential Status | B, C, D |  |
| 634 | Australian Residential Status is Y and Country of Citizenship is NZL or AUS | W | Australian Residential Status | B, C, D |  |
| 635 | Sources of Funding 01, 29, 30 and 37 are not valid for NZQCF levels 1 or 2 | E | Source of Funding | B, C, D |  |
| 636 | EFTS by Month are not equal for all except last month of enrolment | E | EFTS by Month | B, C, D |  |
| 638 | Course End Date is blank | E | Course End Date | B, C, D |  |
| 639 | Date format in Student Course Withdrawal Date is invalid | E | Student Course Withdrawal Date | B, C, D |  |
| 644 | Apprenticeships is not Y or blank | E | Apprenticeships | D |  |
| 645 | The funding code must be 02, 03, or 37 if Apprenticeships is Y | E | Apprenticeships | D |  |
| 646 | The Category of Fees Assessment for International Students must not be 12 if Apprenticeships is Y | E | Apprenticeships | D |  |
| 647 | Intramural or Extramural Attendance must be 1 or2 if Apprenticeships is Y | E | Apprenticeships | D |  |
| 648 | NZQCF Level must be 3 or 4 if Apprenticeships is Y | E | Apprenticeships | D |  |
| 651 | Student must be 16 years of age or older but not reached their 41st birthday at the time of the earliest course start date of the qualification being funded by Source of Funding is 28 or 29 and the course start date must be greater than 31/12/2015 | E | Source of Funding | B, C, D |  |
| 652 | Source of Funding is 31 and Student Course Completion Indicator is not 4 | E | Student Course Completion indicator | D |  |
| 653 | Source of Funding is 31 and Student Course Withdrawal Date is null | E | Student Course Withdrawal Date | B, C, D |  |
| 654 | Source of Funding is 32 and Level on the NZQCF is not 3 or 4 | E | Source of Funding | B, C, D |  |
| 656 | Source of Funding is 33 and Level on the NZQCF is not 2 or 3 or Course EFTS Factor is greater than 0.35 | E | Source of Funding | B, C, D |  |
| 658 | If Source of Funding is 33, student must be 16 years of age or older but not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by Dual Pathways (Level 2-3 secondary-tertiary pilot) Funding | E | Source of Funding | B, C, D |  |
| 659 | Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Intramural/Extramural Attendance is 4 and Category of Fees Assessment for International Students for each enrolment is not 00, 03 or 13 if the course start date is after 31/12/2016 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 660 | Residential Status or Australian Residential Status is Y or Country of Citizenship is NZL or AUS and Category of Fees Assessment for International Students for each enrolment is 00 or 13 and Intramural or Extramural Attendance is 4 and Source of Funding is 01 or 30 and Qual Level is less than 7 | E | Source of Funding | B, C, D |  |
| 662 | Source of Funding is 35 or 36 and course start date is not less than year 2018 | E | Course Start Date | B, C, D |  |
| 669 | Source of Funding is 32 and course start date is greater than 31/12/2018 | E | Source of Funding | B, C, D |  |
| 671 | Category of Fees Assessment for International Students for each enrolment is 03 and Source of Funding is not 02, 12 or 24 for submissions on or after August 2019 | E | Category of Fees Assessment for International Students for each enrolment | D |  |
| 672 | Category of Fees Assessment for International Students for each enrolment is 03, Source of Funding is 05 and Tuition Fee Paid by International Fee Paying Student is not blank | W | Source of Funding | B |  |
| 677 | The Qualification Award Category must not be 90, 91, 97 or 99 if Apprenticeships is Y | E | Apprenticeships | D |  |
| 681 | Category of Fees Assessment for International Students for each enrolment is 14 and Course Start Date is before 1 January 2022 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 682 | Category of Fees Assessment for International Students for each enrolment is 14 and Course Start Date is after 31 December 2023 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 683 | Category of Fees Assessment for International Students for each enrolment is 14 and Date of Birth is before 1 January 1996 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 684 | Category of Fees Assessment for International Students for each enrolment is 14 and Intramural or Extramural Attendance is not 1 or 2 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 685 | Category of Fees Assessment for International Students for each enrolment is 14 and Source of Funding is 02 | E | Category of Fees Assessment for International Students for each enrolment | B, C, D |  |
| 686 | Student Course Withdrawal Date is within 1st month or 10% of course length and Source of Funding is 01, , 22, 26, 28, 29, 30 or 37 and Year is greater than or equal to 2022 | W | Student Course Withdrawal Date | B, C, D |  |
| 687 | Source of Funding is 03 and Qualification is approved for funding and Level on the NZQCF is equal to 1 to 9 and Course Start Year is greater than or equal to 2022. | W | Source of Funding | B, C, D |  |
| 688 | Source of Funding is 31 and Student Course Withdrawal Date is within 7 days of Corse Start Date and Year is greater than or equal to 2022 | E | Student Course Withdrawal Date | B, C, D |  |
| 689 | Source of Funding is 31 and Student Course Withdrawal Date is within 10% of course length and Year is greater than or equal to 2022 | W | Student Course Withdrawal Date | B, C, D |  |
| 690 | Source of Funding is 37 and course start date is less than 01/01/23 | E | Source of Funding | B, C, D |  |
| 691 | Source of Funding is 37 and Qual level is not 3-7 | E | Source of Funding | B, C, D |  |
| 694 | Source of Funding is 01, course start date is greater than or equal to 01/01/23 but Qual Level and/or QAC code are not valid for 01 | E | Qualification Code | B, C, D |  |
| 695 | Source of Funding is 37, course start date is greater than or equal to 01/01/23 but Qual Level and/or QAC code are not valid for 37 | E | Qualification Code | B, C, D |  |
| 696 | Source of Funding is 01, Course is cross year (start year < 2023 and end year >= 2023) but Qual Level not valid for QAC code | E | Source of Funding | B, C, D |  |
| 697 | Source of Funding is 01, Qual Level must NOT be 1 or 2 | E | Qualification Code | B, C, D |  |
| 698 | Source of Funding is 01, or 37 Course Start Year is greater than or equal to 2023 but Qual Level is null | E | Qualification Code | B, C, D |  |
| 699 | Funding source cannot be 37 when the course start date is less than 2023 | W | Source of Funding | B, C, D |  |
| 700 | CLASS 42.0 is not a valid classification code prior to 2024. | E | Course Classification | B, C, D |  |
| 701 | Discounted Course Tuition Fee is not numeric | E | Discounted Course Tuition Fee | n/a |  |
| 702 | Discounted Course Tuition Fee less than 0 | E | Discounted Course Tuition Fee | n/a |  |
| 703 | Discounted Course Tuition Fee is greater than the Course Tuition Fee | E | Discounted Course Tuition Fee | n/a |  |
| 704 | Discounted Course Tuition Fee is equals 0 | W | Discounted Course Tuition Fee | B, C, D |  |
| 705 | Discounted Compulsory Course Costs numeric | E | Discounted Compulsory Course Costs Fee | n/a |  |
| 706 | Discounted Compulsory Course Costs is less than 0 | E | Discounted Compulsory Course Costs Fee | n/a |  |
| 707 | Discounted Compulsory Course Costs is greater than the Compulsory Course Costs Fee | E | Discounted Compulsory Course Costs Fee | n/a |  |
| 708 | Discounted Compulsory Course Costs equals 0 | W | Discounted Compulsory Course Costs Fee | B, C, D |  |
| 710 | Date format in Course Start date is invalid. | E | Course Start Date | B, C, D |  |
| 711 | Date format in Course End Date is invalid | E | Course End Date | B, C, D |  |
| 712 | National Student Number in Course Enrolment Data Submission is blank | E | National Student Number | B, C, D |  |
| 713 | If source of funding is 28 or 29 then consortium cannot be blank | E | Consortium | B, C, D |  |
| 714 | Consortium entered is invalid for source of funding 28 or 29 | E | Consortium | B, C, D |  |
| 715 | ITE sector value is required if the qualification NZSCED is an ITE qualification | W | ITE Sector | B, C, D |  |
| 717 | ITE Subject cannot be blank if ITE Sector is 3 | E | ITE Subject | B, C, D |  |
| 718 | ITE subject is invalid | E | ITE Subject | B, C, D |  |
| 719 | Date of Birth format is invalid | E | Date of Birth | B, C, D | Y |
| 721 | Disability Status is invalid | E | Disability Status | B, C, D |  |
| 722 | Information for at least one of the disability support needs 1 to 7 must be provided if the disability status is 1. | E | Disability Support Needs | B, C, D |  |
| 723 | When disability support need is 7, other values should not be entered. | E | Disability Support Needs | B, C, D |  |
| 724 | Duplicate values are present in the disability support needs. | E | Disability Support Needs | B, C, D |  |
| 726 | Date format in Course Start Date is invalid | E | Course Start Date | D |  |
| 727 | National Student Number in the Course Completion Data Submission is blank | E | National Student Number | D |  |
| 728 | National Student Number in the Course Completion Data Submission is not in the current, nor previous Learner files | E | National Student Number | D |  |
| 729 | Date format in Course End Date is invalid | E | Course End Date | D |  |
| 731 | National Student Number reported in Qualification Completion Data Submission is not in the current, nor previous Learner files | E | National Student Number | D |  |
| 733 | Total fee for domestic student must be blank or zero if the student has no domestic enrolments | E | Total Fee for Domestic Student | B, C, D |  |
| 734 | Total fee for domestic student is not numeric | E | Total Fee for Domestic Student | B, C, D |  |
| 735 | Total fee for domestic student is less than 0 | E | Total Fee for Domestic Student | B, C, D |  |
| 736 | Tuition Fee Paid by International Fee Paying Student must be blank or zero if the student has no international enrolments | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 737 | Tuition Fee Paid by International Fee Paying Student is less than 0 | E | Tuition Fee Paid by International Fee Paying Student | B, C, D |  |
| 738 | Tuition Fee Paid by International Fee Paying Student is less than 0 | E | Tuition fee paid by international fee paying student | n/a |  |
| 739 | Iwi Affiliation contains duplicate values | W | Iwi Affiliation | C, D |  |
| 740 | National Student Number in Qualification Completion Data Submission is blank | E | National Student Number | D |  |
| 741 | Highest Secondary School is blank | E | Highest Secondary School Qualification | D |  |
| 742 | National Student Number in the Learner Data Submission is blank | E | National Student Number | B, C, D |  |
| 743 | Maxima Exempt Fee (Student Services Fee) is blank | E | Maxima Exempt Fee | B, D |  |
| 744 | At least one Ethnicity should be reported | E | Ethnicity | C, D |  |
| 745 | Permanent Post Code is blank | E | Permanent Post Code | D |  |
| 746 | Term Post Code is blank | E | Term Post Code | D |  |
| 748 | Provider Code is blank | E | Provider Code | B, C, D | Y |
| 749 | Course Classification is blank | E | Course Classification | n/a |  |
| 750 | Level on the NZQCF is blank | E | Level on the NZ Qualifications and Credentials Framework | n/a |  |
| 751 | Credit value is less than 0 | E | Credit | n/a |  |
| 752 | Credit value is greater than 240 | E | Credit | n/a |  |
| 753 | Funding Category is blank | E | Funding Category | n/a |  |
| 754 | Course EFTS Factor is zero | E | Course EFTS Factor | n/a |  |
| 755 | Course Tuition Fee is blank | E | Course Tuition Fee | n/a |  |
| 756 | PBRF Eligible Course Indicator is blank | E | PBRF Eligible Course Indicator | n/a |  |
| 757 | Compulsory Course Costs Fee is blank | E | Compulsory Course Costs Fee | n/a |  |
| 760 | Category of Fees Assessment for International Students for each enrolment is blank | E | Category of Fees Assessment for International Students for each enrolment | B, C, D | Y |
| 761 | Intramural or Extramural Attendance is blank | E | Intramural or Extramural Attendance | B, C, D |  |
| 762 | Source of Funding is blank | E | Source of Funding | B, C, D | Y |
| 763 | Residential Status code is blank | E | Residential Status | B, C, D | Y |
| 764 | Australian Residential Status is blank | E | Australian Residential Status | B, C, D |  |
| 765 | Funding Category is blank | E | Funding Category | B, C, D | Y |
| 766 | Course Classification is blank | E | Course Classification | B, C, D | Y |
| 767 | Course EFTS Factor is blank | E | Course EFTS Factor | B, C, D |  |
| 768 | EFTS By Month is blank | E | EFTS by Month | B, C, D | Y |
| 769 | Student Course Completion Indicator is blank | E | Student Course Completion indicator | D |  |
| 770 | Year Requirements Met is blank | E | Year Requirements Met | D |  |
| 771 | Tuition Fee Paid by International Fee Paying Student is less than 100 for course register file | W | Tuition fee paid by international fee paying student | B, C, D |  |
| 772 | Expectation to Complete a Qualification this year is blank | E | Expectation to Complete a Qualification this year | D |  |
| 773 | Gender is blank | E | Gender | B, C, D | Y |
| 774 | Course Exemption from AMFM is not a valid value. | E | Course Exemption from AMFM | n/a |  |
| 776 | Country of Citizenship must be NZL or AUS, or Residential Status or Australian Residential Status must be Y if Category of Fees Assessment for International Students for each enrolment is 00 | W | Category of Fees Assessment for International Students for each enrolment | B |  |
| 780 | IRD number is invalid | E | IRD Number | D |  |
| 781 | Learning hours must be between 0 and 2400.99 | E | Volume Research Factor | D |  |
| 782 | The Volume of Research Factor must be blank or between 0.75 and 1.0 if PBRF Eligible Course Indicator is L or M | E | Volume Research Factor | D |  |
| 783 | The Volume of Research Factor must be blank or between 0.0 and 3.0 if PBRF Eligible Course Indicator is C or D | E | Volume Research Factor | D |  |
| 784 | The Volume of Research Factor must be blank if PBRF Eligible Course Indicator is X | E | Volume Research Factor | D |  |
| 785 | Secondary School Programme Indicator is not Y or N | E | Secondary School Programme Indicator | D |  |
| 786 | Secondary School Programme Indicator is blank | E | Secondary School Programme Indicator | D |  |
| 787 | Actual Course Fee is blank | E | Actual Course Fee | D |  |
| 788 | Actual Course Fee is not numeric | E | Actual Course Fee | D |  |
| 789 | Actual Course Fee is less than 0 | E | Actual Course Fee | D |  |
| 790 | IRD number is invalid | E | IRD Number | D |  |
| 791 | IRD number is different to what was provided on learner file | W | IRD Number | D |  |
| 792 | Qualification Completion Date is blank | E | Qualification Completion Date | D |  |
| 793 | Qualification Completion Date format is invalid | E | Qualification Completion Date | D |  |
| 794 | Qualification Completion Date is in the future | E | Qualification Completion Date | D |  |
| 795 | Qualification Completion Date is prior to the end date of the last course that the learner enrolled in | E | Qualification Completion Date | D |  |
| 796 | Qualification Code is not listed in SDR Qualifications Register | E | Linked Qualification Code for Fees Free | D |  |
| 798 | There are no enrolments for this learner under this qualification | E | Linked Qualification Code for Fees Free | D |  |

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