

**Tertiary Education
Commission**
Te Amorangi Mātauranga Matua



Pre-purchased English Language Tuition

2019 Directory of Providers
Wellington Region

Published by the Tertiary Education Commission
Te Amorangi Mātauranga Matua
National Office
44 The Terrace
PO Box 27048
Wellington, New Zealand

February 2019

Authors

The Tertiary Education Commission

Every effort is made to provide accurate and factual content. The TEC, however, cannot accept responsibility for any inadvertent errors or omissions that may occur.



This work is licensed under the Creative Commons Attribution 4.0 International licence. You are free to copy, distribute, and adapt the work, as long as you attribute the work to the Tertiary Education Commission and abide by the other licence terms. Please note you may not use any departmental or governmental emblem, logo, or coat of arms in any way that infringes any provision of the Flags, Emblems, and Names Protection Act 1981.

Contents

General Information	5
Pre purchased English Language Tuition Approved Providers	
English Language Partners New Zealand Trust	7
English Teaching College (Wellington)	8
English Teaching College (Lower Hutt)	10
Elite Management School	12
Multicultural Learning and Support Services (MCLaSS)	15
Naenae College	18
Victoria University of Wellington	20



General Information

General Information

How to access Pre-purchased English Language Tuition classes

When you are ready to start your English tuition, please call the Tertiary Education Commission (TEC) Sector Helpdesk on 0800 601 301 to confirm that your funds have been processed and that your funds are ready to be accessed. This can take up to 8 weeks from initial payment.

How to select a school for your English tuition

- › Look through the directory at schools that are easy for you to get to.
- › Contact the schools to find out more about their courses if you wish. Contact details are available in this directory. Look at their website and feel free to visit the schools.
- › Choose a school and course that best meets your needs. You may ring the TEC on 0800 601 301 to discuss any queries with a Pre-purchased English Language Tuition Advisor.

Enrolling in a course

- › If you have it please take your copy of your Agreement/Schedule along with your passport and the receipt for the amount you paid, to the school to show you have pre-paid for your tuition. If you don't have these details, just take your passport.
- › When you enrol for a course, you will be asked to sign a TEC Enrolment Form (provided by the school) to give your consent for the TEC to pay for your course fees.
- › Please check the course name and the amount of the fees before you sign the form. If you have any questions, please don't hesitate to contact the TEC on 0800 601 301.
- › All prices are GST inclusive and are in NZ dollars.

Refund & Withdrawal Policy

- › You will be able to attend the school for up to 10 working days before the school will invoice the TEC. Should you not wish to continue the course, inform the TEC on 0800 601 301. After 10 working days the school's own refund policy will apply. Please ask the school for more information.
- › If a refund is issued by the school, on your behalf, this will be sent to the Tertiary Education Commission and the money will be returned to your Pre-purchased English Language Tuition account.

Further information

If you have any further questions about the information in this booklet or about the Pre-purchased English Tuition programme, please contact the Sector Helpdesk on:

Free phone: 0800 601 301

Language Line is available for speakers of other languages.

Email: sectorhelpdesk@tec.govt.nz

Postal: PO Box 27 048 Wellington 6141



Pre-purchased English
Language Tuition
Approved Providers

English Language Partners New Zealand Trust

Contact details	Main Campus	Delivery site
Street Address:	Level 7, Ranchhod Tower, 39 The Terrace, Wellington 6011	Most ELP centres nationwide: Wellington/Hutt/Porirua region.
PELT Contact Person:	Viva Shao	
Phone:	(04) 471 2382	
Email:	Programmes@englishlanguage.org.nz	
Website:	www.englishlanguage.org.nz/english-migrants	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee
Individual Learning Programme	In consultation with home teacher and Coordinator	Each lesson lasts for 1.5 – 2 hrs. Most students have at least two lessons each week.	We recommend your first contract is for a minimum 26 hours. (maximum 50 hours)	\$72	Initial admin fee of \$90 and admin fee of \$45 for subsequent contracts
Course Description	<p>One-to-one tuition Lessons in your home Learner-centred goals and content Qualified teachers</p> <p>We teach English to adults who have pre-purchased English lessons through the New Zealand Immigration Service. One to one English language lessons designed to suit the individual's learning needs and goals. Includes practical tasks for everyday living in New Zealand and explicit language tuition.</p>				

English Teaching College (Wellington)

Contact details	Main Campus	Delivery site
Street Address:	140-144 The Square Palmerston North 4410	Level 2, 204 Willis Street Wellington 6141
PELT Contact Person:	Fiona Bennett	Rozina Yusuf
Phone:	+64 6 357 7107 ext 5 027 487 2238	+64 4 385 0066
Email:	fiona@etc.ac.nz	rozina@etc.ac.nz
Website:	www.etc.ac.nz	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic	Any Monday	25 classroom + 5 self-directed learning	Up to 20 weeks per certificate	\$390 per week	\$150 enrolment fee
Course Description	ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic	Any Monday	15 classroom + 5 self-directed learning	Up to 28 weeks per certificate	\$290 per week	\$150 enrolment fee

Course Description	ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic	Any Monday	10 classroom + 5 self-directed learning	Up to 28 weeks per certificate	\$210 per week	\$150 enrolment fee
Course Description	ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
1-1 English tuition	Anytime	As required	As required	\$75 per hour	Nil
Course Description	ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. 1-1 study with an experienced ESOL teacher.				

English Teaching College (Lower Hutt)

Contact details	Main Campus	Delivery site
Street Address:	140-144 The Square Palmerston North 4410	Level 1, Woburn House 40-44 Bloomfield Tce Lower Hutt 5010
PELT Contact Person:	Fiona Bennett	Sophie Yuan
Phone:	+64 6 357 7107 ext 5 027 487 2238	+64 4 974 9984 027 487 2238
Email:	fiona@etc.ac.nz	lowerhutt@etc.ac.nz
Website:	www.etc.ac.nz	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic	Any Monday	25 classroom + 5 self-directed learning	Up to 20 weeks per certificate	\$390 per week	\$150 enrolment fee
Course Description	ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic	Any Monday	15 classroom + 5 self-directed learning	Up to 28 weeks per certificate	\$290 per week	\$150 enrolment fee

<p>Course Description</p>	<p>ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.</p>				
<p>Course Name</p>	<p>Course Start Date</p>	<p>Hours per Week</p>	<p>Course Duration (Weeks)</p>	<p>Course Fee per: <input type="checkbox"/> Hour or <input checked="" type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester</p>	<p>Enrolment/ Admin or other Fee (please specify)</p>
<p>NZCEL – New Zealand Certificate in English Language. Foundation – Level 4 Academic</p>	<p>Any Monday</p>	<p>10 classroom + 5 self-directed learning</p>	<p>Up to 28 weeks per certificate</p>	<p>\$210 per week</p>	<p>\$150 enrolment fee</p>
<p>Course Description</p>	<p>ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. NZQA approved New Zealand Certificate. General and Academic English courses.</p>				
<p>Course Name</p>	<p>Course Start Date</p>	<p>Hours per Week</p>	<p>Course Duration (Weeks)</p>	<p>Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester</p>	<p>Enrolment/ Admin or other Fee (please specify)</p>
<p>1-1 English tuition</p>	<p>Anytime</p>	<p>As required</p>	<p>As required</p>	<p>\$75 per hour</p>	<p>Nil</p>
<p>Course Description</p>	<p>ESOL reading, writing, listening and speaking. English Language tuition for employment, further study or community needs. 1-1 study with an experienced ESOL teacher</p>				

Elite Management School

Contact details	Main Campus	Delivery site
Street Address:	Level 6, Grand Central Tower 76-86 Manners Street	Level 6, Grand Central Tower 76-86 Manners Street
PELT Contact Person:	Karen Blakey	Karen Blakey
Phone:	04 801 9180	04 801 9180
Email:	yes@ems.ac.nz	yes@ems.ac.nz
Website:	www.ems.ac.nz	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
Employment Passport for New Migrants	Each Monday from 8 th January 2019	From 5 hours per week	8 week	\$1,850	\$200
Course Description	<p>The Employment Passport for New Migrants is designed to supply migrants with the essential entry-level skills and knowledge needed to obtain employment opportunities in the retail, hospitality and other sectors in New Zealand. We deliver short, skill focussed interventions to support clients to gain work and achieve sustainable employment that provides possible career opportunity.</p> <p>Module 1 – Assessment and planning Module 2 – New Zealand workplace culture Module 3 – Work preparation Module 4 – Industry specific training (additional cost for required certificate may apply) Module 5 – Job interview practices are included.</p> <p>Work search and employment placement (\$500 placement fee applies)</p> <p>EMS has a proven track record of effective learner recruitment and training delivery. EMS has built and strengthened its connections and partnerships with a broad range of government agencies, industries, employers and communities.</p>				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)

New Zealand Workplace Communication	Each Monday from 8 th January 2019 3 times a year (please contact us for more details)	15	4 weeks	\$1,400	\$200
Course Description	<p>Highlight your workplace communication knowledge expected by New Zealand employers and add the Effective Workplace Communication Certificate to your resume to attract potential employers and advance your employment opportunities in New Zealand.</p> <p>Graduates will be able to:</p> <ul style="list-style-type: none"> • Understand kiwi workplace culture; support and attend fully to others • Identify key elements of effective communication in workplaces • Communicate effectively in workplaces • Evaluate communication <p>You will learn:</p> <ul style="list-style-type: none"> • Taking your listening skills to hear how a person is thinking, not just what they are saying • Welcoming feedback as an accelerator to your own learning and creativity; give and receive feedback that grows relationships and generates real change • Building confidence to have those challenging conversations and reduce conflict in the workplace • Building co-operation and trust with team members; engage individuals and teams • Learning the key skills of rapport and how this impacts on your ability to influence others; pace and develop rapport, empathy and influence • Resolving discipline and conflict problems effectively, understand the problem ownership model, to determine what skills to use when <p>Private Tuition Session</p> <p>Private Tuition is one on one or small-group tuition that is very effective in perfecting the areas of the English language that you need the most help with. Tuition is based on what the learner wants to achieve and is focused on enhancing learning at all levels. The tuition held on premises during work hours or afterwards. Contact us today and let us know you desired learning goal.</p> <p>Private tuition is charged at an hourly rate and minimum 10 hours' enrolment is required.</p> <ul style="list-style-type: none"> • 1 : 1: \$75 per hour • 1 : 2: \$65 per hour • 1 : 3: \$55 per hour • 1 : 4: \$45 per hour 				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)

<p>Day to day English for New Migrants</p> <p>From Elementary to Upper-Intermediate level</p>	<p>Each Monday from 8th January 2019</p>	<p>Full time: 23 teaching hours; 1-on-1 session; optional Friday afternoon activity</p> <p>Part time: From 8 hours per week</p>	<p>2 or more weeks</p>	<p>Full time: \$350 / week</p> <p>Part time From \$250 / week</p>	<p>\$200</p>
<p>Course Description</p>	<p>Programme Aim</p> <p>Our intensive ESOL programmes are your fast tracks to English fluency and proficiency. Whether you have specific ESOL requirements or are interested in improving your English language skills, our years of experience will meet the academic, professional, and social needs. Our curriculum emphasises preparing individuals for academic and professional success so make it your path to college and career success. Most importantly, enjoy your everyday progress and success.</p> <p>We use relevant Cambridge English and other purposely selected textbooks.</p> <p>The morning session introduces new language; vocabulary, grammar, idioms. In this session students learn and practice new language with a focus on the four main skills of Speaking, Listening, Writing, and Reading. Tutors use a prescribed text book according to the level of the class.</p> <p>The afternoon session gives students the opportunity to focus on their communication skills. In this session students are encouraged to actively use language features they have recently learnt in order to build their creativity, fluency, and confidence in the language. This session allows students to focus on specific topics. In this session students are able to apply new language features to specialised topics. Topics are determined by the needs of the class.</p> <p>Private Tuition Session</p> <p>Private Tuition is one on one or small-group tuition that is very effective in perfecting the areas of the English language that you need the most help with. Tuition is based on what the learner wants to achieve and is focused on enhancing learning at all levels. The tuition held on premises during work hours or afterwards. Contact us today and let us know you desired learning goal.</p> <p>Private tuition is charged at an hourly rate and minimum 10 hours' enrolment is required.</p> <ul style="list-style-type: none"> • 1 : 1: \$75 per hour • 1 : 2: \$65 per hour • 1 : 3: \$55 per hour • 1 : 4: \$45 per hour 				

Multicultural Learning and Support Services (MCLaSS)

Contact details	Main Campus	Delivery site
Street Address:	Level 1, 39 Webb St, Mt Cook, Wellington	Wellington Central, Miramar, Newtown, Berhampore Lower Hutt Central and Naenae Porirua Central
PELT Contact Person:	MCLaSS Office	
Phone:	04 384 3693	
Email:	office@mclass.org.nz	
Website:	www.mclass.org.nz	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
General English	Open	15	19	\$20	\$150 enrolment fee
Course Description	Our General English classes help with speaking, listening, reading and writing for everyday communications and social interaction. We have five levels of English classes, from absolute beginner to intermediate. Learn in a group with students from many ages and many countries. Where spaces are available, learners are able to continue classes for free after finishing their PELT grant.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
English for Work	Open	15	19	\$20	\$150 enrolment fee
Course Description	This English for Work course is for those with low to medium levels of English, who need to improve their English and gain experience to get work in New Zealand. This course includes a general English component as well as NZQA unit standards which lead to a certificate in communication, customer service, and Occupational Health and Safety. The course also includes two weeks of experience in a New Zealand workplace. Based in Wellington, Lower Hutt and Porirua. Each course is 5 mornings or afternoons per week.				

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
Empowering Families – English for Parents	Open	4	10	\$20	\$150 enrolment fee
Course Description	English for parents who are migrants, all levels. Free child care provided for 0-5 year olds. Two mornings per week. Where spaces are available, learners are able to continue classes for free after finishing their PELT grant.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
Seniors English	Open	4	10	\$20	\$150 enrolment fee
Course Description	Group English classes for learners aged 60+, all levels. The focus is on practical English and social interaction. Where spaces are available, learners are able to continue classes for free after finishing their PELT grant.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
Practical English	Open	4	10	\$20	\$150 enrolment fee
Course Description	Group English classes for practical life in New Zealand, including computer skills and learner licence/road code.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input checked="" type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
Private English Tuition	Open	Open	10	\$70	\$150 enrolment fee

Course Description	One-to-one or small group (family) English tuition. Qualified English teachers meet at our office, at your home or at a local library to deliver private classes based on your needs. Open to all levels. Homework Club is also available free of charge for any secondary school students in your family, two afternoons per week during school terms.
-----------------------	--

Naenae College

Contact details	Main Campus	Delivery site
Street Address:	Naenae College, 910 High Street, Avalon, Lower Hutt	
PELT Contact Person:	Brenda Morrison	
Phone:	(04) 567 7175	
Email:	bm@naenae-college.school.nz	
Website:	www.naenae-college.school.nz/ adult-english-classes	

Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per Term	Enrolment/ Admin or other Fee (please specify)
Adult ESOL Post-Beginner/ Elementary	1 Feb 2019 Learners can enrol at any time during the year	10 Mon-Fri mornings 9:30 – 11:30	39 Minimum enrolment 1 term (av. 10 weeks)	\$150	Enrolment Fee \$80 (One-off) Admin Fee \$150 per semester
Course Description	The focus of this course is on English for everyday life in the community, in the workplace or in preparation for future study. Learners will become more confident, fluent and accurate users of English at elementary level.				
Course Name	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per Term	Enrolment/ Admin or other Fee (please specify)
Adult ESOL Pre-Intermediate	1 Feb 2019 Learners can enrol at any	10 Mon-Fri afternoons	39 Minimum enrolment 1	\$150	Enrolment Fee \$80 (One-off)
	time during the year	12:30-2:30	term (10 weeks)		Admin Fee \$150 per semester

Course Description	The focus of this course is on English for everyday life in the community, in the workplace or in preparation for future study. Learners will become more confident, fluent and accurate users of English at intermediate level.
-----------------------	--

Victoria University of Wellington

Contact details	Main Campus	Delivery site
Street Address:	School of Linguistics and Applied Language Studies, Victoria University of Wellington, Kelburn campus, Wellington	Kelburn campus
PELT Contact Person:	Angela Joe	
Phone:	(04) 463 5607	
Email:	Angela.joe@vuw.ac.nz	
Website:	https://www.victoria.ac.nz/lals/centres-and-institutes/eli/english-proficiency-overview	

Course Name	Course Start Dates	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input checked="" type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
English Proficiency Programme	14 March, 11 July, 7 November	21	12	Tuition fees (\$2105.40) Student levies and fees (\$780) \$504 of the student levy is refundable if students only study for one trimester	
Course Description	A full-time academic English preparation programme for students with an intermediate or advanced knowledge of English (4.5 IELTS) and above. Class work includes practice in listening, speaking, reading, writing, vocabulary and grammar study. This course will benefit students preparing for further academic study or for professional English.				
Writing in English as a Second Language	Course Start Date	Hours per Week	Course Duration (Weeks)	Course Fee per: <input type="checkbox"/> Hour or <input type="checkbox"/> Week or <input type="checkbox"/> Term or <input checked="" type="checkbox"/> Semester	Enrolment/ Admin or other Fee (please specify)
	5 March 16 July	3 contact hours	12 weeks	\$911.20	
Course Description	This course is designed to improve the writing of students for whom English is a second or other language. During the course, students practise techniques for generating, drafting and revising writing for a range of purposes, with an emphasis on addressing problems faced by second language writers.				

